

To: Flynn, Mike[Flynn.Mike@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Caraballo, Mario[Caraballo.Mario@epa.gov]
From: Kling, David
Sent: Wed 9/27/2017 10:04:49 AM
Subject: FYI: Press Reports on the Administrator's "Soundproof Booth"

FYI, Mike and Reggie –

The *Washington Post* (and several other publications) had similar stories....

I'll also share with OARM.

<https://www.nytimes.com/2017/09/26/climate/pruitt-epa.html>

David J. Kling, Associate Administrator for Homeland Security

U.S. Environmental Protection Agency (1109A)

Room 6426 William Jefferson Clinton Building North

1200 Pennsylvania Ave., N.W., Washington, DC 20460

202 564-6978, Desk 202 564-0317, Fax 202 501-0026

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
Cc: Noga, Vaughn[Noga.Vaughn@EPA.GOV]; Petrole, Maryann[Petrole.Maryann@epa.gov]; Blankenship, Steven[Blankenship.Steven@epa.gov]; Sterling, Sherry[Sterling.Sherry@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; Caraballo, Mario[Caraballo.Mario@epa.gov]; Williams, Steven[Williams.Steven@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
From: Kling, David
Sent: Wed 6/28/2017 2:45:47 PM
Subject: RE: Secure Communication for the Administrator

Thanks, Gayle.

➤ **Please coordinate in OHS directly with both Mario Caraballo, our deputy, and Steve Williams, EPA's senior intelligence advisor.**

Mario can be reached directly at Ex. 6 - Personal Privacy They are more knowledgeable about this matters than I am.

In addition (as you may know), Reggie Allen, Director of the Administrator's Office of Administrative and Executive Services, has been involved.

David J. Kling, Associate Administrator for Homeland Security

U.S. Environmental Protection Agency (1109A)

Room 6426 William Jefferson Clinton Building North

1200 Pennsylvania Ave., N.W., Washington, DC 20460

202 564-6978, Desk 202 564-0317, Fax 202 501-0026

From: Jefferson, Gayle
Sent: Wednesday, June 28, 2017 9:32 AM
To: Kling, David <Kling.Dave@epa.gov>

Cc: Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: FW: Secure Communication for the Administrator

David:

The secure room for the Administrator appears to be taking on a life of its own, and I want to make certain we are bringing you into the loop since I believe you were the primary point of contact on this issue for the Administrator, and getting an understanding of his expectations for this space.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 5:17 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov

Subject: RE: Secure Communication for the Administrator

We are going up there to determine if the space can hold the 600- 800 LB box. Kelly or Diane will invite OHS, I am sure. Thanks.

From: Jefferson, Gayle

Sent: Tuesday, June 27, 2017 5:14 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov

Subject: Re: Secure Communication for the Administrator

Who from ohs is included in these discussions?

David Kring's folks need to be included.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jun 27, 2017, at 5:11 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Spoke with the Deputy Chief of Staff, Kevin C, we will meet him @7:30 am on Thursday. In the Administrator's office. Invite is forthcoming. Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 3:23 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Guilnard, Sebastien

Sent: Tuesday, June 27, 2017 11:11 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane
<Lasher.Diane@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida
<praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Please let us know what works best for you and when the space may be free. Thursday morning I have a few meetings I need to attend.

Thank you.

Sebastien

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:41 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

To: Caraballo, Mario[Caraballo.Mario@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Kling, David[Kling.Dave@epa.gov]; Williams, Steven[Williams.Steven@epa.gov]
From: Williams, Steven
Sent: Thur 6/15/2017 7:19:38 PM
Subject: RE: Secure Communication for the Administrator
[ics-705-1.pdf](#)
[smime.p7s](#)

FYSA

R/SW

Steve Williams

EPA Federal Senior Intelligence Coordinator/Intelligence Team Leader

Office of the Administrator

U.S. Environmental Protection Agency

(202) 564-6954 (Desk)

(202) 565-0180 (STE)

Ex. 6 - Personal Privacy (Cell)

93-42116 (SVOIP)

HSDN: steven.c.williams@dhs.sgov.gov

JWICS: s.williams@epa.id.ic.gov

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EPA Federal Intelligence Coordination Office (FICO) Group Distro:

UNCLASSIFIED: epa-intel@epa.gov

HSDN: *epa-intel@dhs.sgov.gov*

JWICS: *epa-intel@epa.id.ic.gov*

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From: Caraballo, Mario

Sent: Thursday, June 15, 2017 2:50 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Kling, David <Kling.Dave@epa.gov>; Williams, Steven <Williams.Steven@epa.gov>

Subject: Secure Communication for the Administrator

Reggie,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

See Attachments for specifications and models for Audio Metric Booths.

The facilities and security folks should be able to assist you with this matter since it falls in their scope of responsibilities.

You will need to speak with OEM who have the COMSEC responsibility for the Fortezza cards.

Hope this helps

v/r

Mario Caraballo

Deputy Associate Administrator

Office of Homeland Security

U.S. Environmental Protection Agency

1200 Pennsylvania Ave, NW

Washington, DC 20460-0001

Office: 202.564.6971

iPhone: Ex. 6 - Personal Privacy

WJC North, Room 6426-F/Mail Code 1109A

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To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Allen, Reginald
Sent: Mon 7/24/2017 11:26:59 PM
Subject: RE: Standing Desk

Can you call office

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell: Ex. 6 - Personal Privacy

From: Chmielewski, Kevin
Sent: Monday, July 24, 2017 7:26 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: Standing Desk

Thank you sir

Kevin Chmielewski

Deputy Chief of Staff of Operations

Office of the Administrator

Office: 202-564-3140

Cell: Ex. 6 - Personal Privacy

From: Allen, Reginald
Sent: Monday, July 24, 2017 6:21 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Standing Desk

SeVera / Donna

I spoke with the delivery service rep for the standing desk (Peter a Ex. 6 - Personal Privacy) he said the earliest possible time he can deliver the standing desk is this Friday (28 Jun) around 4PM if all his deliveries enroute to DC go smoothly.

He said most likely it will be Monday morning given that he does in home deliveries and there are always delays.

Please contact him directly tomorrow to coordinate delivery at the earliest possible date.

Thanks

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

To: Quarles, Michael[Quarles.Michael@epa.gov]
From: Allen, Reginald
Sent: Mon 7/24/2017 3:19:18 PM
Subject: FW: Privacy Booth
IGCE.XLSX
Requirements for the Booth.docx
Existing Space Plan.pdf
Vendors for Booth Proposal.docx

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell **Ex. 6 - Personal Privacy**

From: Glazier, Kelly
Sent: Monday, July 24, 2017 11:09 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Lasher, Diane <Lasher.Diane@epa.gov>; Rivera, Carlos R. <Rivera.CarlosR@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: Privacy Booth

Reggie,

Attached is the IGCE and the Requirements Doc (with OEI's comments included). I've also attached again the specs for the space and potential vendors. No changes were made to either of those documents.

Let me know if you have any questions.

Thank you....

Kelly

To: Quarles, Michael[Quarles.Michael@epa.gov]
From: Allen, Reginald
Sent: Thur 7/20/2017 12:26:44 PM
Subject: FW: Proposal for Booth
Requirements for the Booth.docx
Existing Space Plan.pdf
Vendors for Booth Proposal.docx

Hey Michael

This requirement for the Administrator is coming tomorrow – will need you to create the PR once we have the details and we'll talk with OAM as this will become the number one AO priority PR.

Thanks

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Glazier, Kelly
Sent: Thursday, July 20, 2017 8:15 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: FW: Proposal for Booth
Importance: High

Per our conversation.

From: Lasher, Diane

Sent: Thursday, July 20, 2017 6:28 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Beverly, Joyce A. <Beverly.Joyce@epa.gov>

Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>; Rivera, Carlos R. <Rivera.CarlosR@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>

Subject: Proposal for Booth

Importance: High

All,

Attached, please find the requirements for the Administrator's booth, the diagram and companies to send the proposal for your review. Please get any changes to me by COB today. Please make any changes on the requirements paper. If you have any questions, please let me know.

Thank you,

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

To: Reeder, John[Reeder.John@epa.gov]
From: Allen, Reginald
Sent: Tue 7/18/2017 11:10:34 PM
Subject: Fwd: Access Card Readers

FYI - another example of Nino and Kevin trying to commit federal dollars without proper authorization

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Date: July 18, 2017 at 4:17:45 PM EDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Cc: "Allen, Reginald" <Allen.Reginald@epa.gov>, "Bellerose, William" <Bellerose.William@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>, "Sterling, Sherry" <Sterling.Sherry@epa.gov>, "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, Ex. 7(c)
Subject: Re: Access Card Readers

Gayle

I copied Jim and Bill they are in town I'm with the Administrator and we will get this straight.

Jim please close this loop thanks!

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov

C: Ex. 6 - Personal Privacy



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On Jul 18, 2017, at 12:57 PM, Jefferson, Gayle <Jefferson.Gayle@epa.gov> wrote:

Nino & Kevin:

Ex. 5 - Deliberative Process

Please advise –

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Thursday, July 13, 2017 4:43 PM

To: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Bellerose, William <bellerose.william@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>

Subject: RE: Access Card Readers

Thank you –

Do you still want to **Ex. 5 - Deliberative Process**

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Perrotta, Pasquale

Sent: Thursday, July 13, 2017 4:41 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>

Subject: Re: Access Card Readers

Gayle-

I absolutely will go through you for sure on all matters and do apologize.

With regards to

Ex. 5 - Deliberative Process

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: **Ex. 6 - Personal Privacy**

<image001.png>

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On Jul 13, 2017, at 4:36 PM, Jefferson, Gayle <Jefferson.Gayle@epa.gov> wrote:

Nino:

Ex. 5 - Deliberative Process

Two things – **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process

Thanks!

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Stewart, Neil[Stewart.Neil@epa.gov]
Sent: Fri 7/14/2017 4:02:41 PM
Subject: RE: Administrator's Security Upgrades

Viper phone: \$ 3000.00

Motorola Secure cell phones: \$ 2,100.00 each (he wants two)

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

From: Bellerose, William
Sent: Thursday, June 22, 2017 3:46 PM
To: Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Administrator's Security Upgrades

Neil,

Here's the costs.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

From: Stewart, Neil

Sent: Thursday, June 22, 2017 3:34 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Subject: RE: Administrator's Security Upgrades

What the \$ amounts

From: Bellerose, William

Sent: Thursday, June 22, 2017 3:33 PM

To: Stewart, Neil <Stewart.Neil@epa.gov>

Subject: Administrator's Security Upgrades

Neil,

Here's what I have so far for the Administrator's Office security upgrades:

Ex. 5 - Deliberative Process

Nino Perrotta has asked me to hold off on getting the fourth biometric lock installed on his office.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

To: OARM-OA-SMD-OB[OARM-OA-SMD-OB@epa.gov]
Cc: Stewart, JamesL[Stewart.JamesL@epa.gov]; Bellerose, William[Bellerose.William@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Woodward, Cheryl
Sent: Wed 11/1/2017 1:48:34 PM
Subject: Request for Courtyard Parking

Request parking privileges in the Courtyard to [Ex. 6 - Personal Privacy], Engineering Manager to Acoustical Solutions; [Ex. 6 - Personal Privacy] will be providing contractor work of installation of a lock to the Administrator's office on Thursday, November 9th at 8 am. I, Cheryl Woodward will be escorting him from the courtyard to the Administrator's office to install the lock. His vehicle information is below. Contact me if you require additional information.

Good Morning,

Ex. 6 - Personal Privacy

Look forward to seeing you,

Ex. 6 - Personal Privacy

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]
Sent: Tuesday, October 31, 2017 10:48 AM
To: Woodward, Cheryl <Woodward.Cheryl@epa.gov>; [Ex. 6 - Personal Privacy]
[Ex. 6 - Personal Privacy]
Cc: Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Lock install - TODAY

Thanks Cheryl. You are the best!!!

From: Woodward, Cheryl
Sent: Tuesday, October 31, 2017 10:44 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Ex. 6 - Personal Privacy
Ex. 6 - Personal Privacy
Cc: Lasher, Diane <Lasher.Diane@epa.gov>
Subject: RE: Lock install - TODAY

Please Ex. 6 - Personal Privacy give us your Make/Model/Color/Tag of vehicle to be driven. Will forward to Security if you want me to SeVera.

POC: Cheryl Woodward 202-564-1274

From: Wilson, SeVera
Sent: Tuesday, October 31, 2017 10:42 AM
To: Ex. 6 - Personal Privacy; Woodward, Cheryl
<Woodward.Cheryl@epa.gov>
Cc: Lasher, Diane <Lasher.Diane@epa.gov>
Subject: RE: Lock install - TODAY

Cheryl/Diane, I am not here on Thursday Nov 9th, so will you all please leave your numbers here so Jordan or his crew can call you all Ex. 6 - Personal Privacy will they need parking in the courtyard?

To: Alan Zawatsky[alan.zawatsky@gsa.gov]; Rhonda Cook[rhonda.cook@gsa.gov]
Cc: Shawn Proctor - WPM1D[shawn.proctor@gsa.gov]; Lorento Neequaye - WPM1D[lorento.neequaye@gsa.gov]; Collard, Erin[Collard.Erin@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Bellerose, William[Bellerose.William@epa.gov]
From: Jefferson, Gayle
Sent: Fri 10/6/2017 8:39:51 PM
Subject: Thank You

Alan and Rhonda:

Just a quick note from FMSD to say thank you for all of GSA's support in helping our office to prepare for installation of the Administrator's Secure Communications Booth in WJC North. Lorento, Shawn, and their team have worked very closely with us over the past few weeks to accomplish this task, and we could not have done this in the expedited timeframe without their efforts and support.

Lorento and Shawn are an absolute pleasure to work with, and we are so fortunate to have them working with us at EPA.

Thank you again-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Ex. 6 - Personal Privacy

To: Bellerose, William[Bellerose.William@epa.gov]
Cc: Brown, Eric[Eric.Brown@parsons.com]; Hennani, Jamal[Jamal.Hennani@parsons.com]
From: Exstrum, Bruce
Sent: Tue 9/19/2017 7:41:09 PM
Subject: RE: Dates to remove CCTV equipment from booth closet

Bill,

A few hours for lunch isn't quite enough. The team will need to plan some off-hours times to get into the suite, probably later this week. The team will discuss this tomorrow morning and get back to you with some dates/times.

Bruce A. Exstrum, PMP

Program Manager, Security

1911 North Fort Myers Drive, Suite 800

Arlington, VA 22209

Ex. 6 - Personal Privacy (cell)

Bruce.Exstrum@parsons.com

www.parsons.com

From: Bellerose, William [mailto:Bellerose.William@epa.gov]
Sent: Tuesday, September 19, 2017 3:26 PM
To: Exstrum, Bruce <Bruce.Exstrum@parsons.com>
Cc: Brown, Eric <Eric.Brown@parsons.com>; Hennani, Jamal <Jamal.Hennani@parsons.com>
Subject: FW: Dates to remove CCTV equipment from booth closet

Bruce,

The Administrator's office has provided some dates below that the work could be done.
Do any of these dates work for your team?

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

From: Woodward, Cheryl

Sent: Tuesday, September 19, 2017 3:15 PM

To: Bellerose, William <Bellerose.William@epa.gov>; Perrotta, Pasquale
<Perrotta.Pasquale@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>

Subject: RE: Dates to remove CCTV equipment from booth closet

Suggestion for the request below:

Thursday, September 21 st	Lunch Hour	12 noon – 1 pm
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Friday, September 22 nd	Lunch Hour	12 noon – 1 pm
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Thursday, September 28 th	Out of Office	10 am – 2 pm
--------------------------------------	---------------	--------------

From: Bellerose, William
Sent: Tuesday, September 19, 2017 3:06 PM
To: Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>
Subject: Dates to remove CCTV equipment from booth closet

Cheryl/Nino,

Our technicians are requesting some potential dates to remove the CCTV equipment from the closet where the secure booth will be placed.

Please provide me with some potential dates that our contractors can work in the closet to remove the equipment.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

To: Bellerose, William[Bellerose.William@epa.gov]
From: Gillikin, Pamela
Sent: Tue 9/19/2017 2:32:52 PM
Subject: RE: EAS PR OARM 17-00844

Hi Bill,

It looks like Nicole Smoot still has the subject PR. Do you know when she plans to approve it? We need to get it to HPOD as soon as possible.

Thanks!

Pamela Gillikin

US Environmental Protection Agency

OARM/OA

109 TW Alexander Drive, RTP, NC 27711

gillikin.pamela@epa.gov

Voice: 919-541-7954

Ex. 6 - Personal Privacy

From: Bellerose, William
Sent: Thursday, September 14, 2017 5:41 PM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Simmons, Saul <simmons.saul@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Myers, Kevin <Myers.Kevin@epa.gov>
Subject: RE: EAS PR OARM 17-00844
Importance: High

Dan/Pam,

One last request, since we now have the Tyco CCTV contract in place. We are going to need to de-scope the Federal Triangle CCTV maintenance requirement from our current PACS contract EP-W-13-013, CLIN 0001K . Can you please process this mod with the mod to add the funds to add the two card readers for the Administrator's Office?

Thanks again for all your help and efforts.

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

From: Coogan, Daniel

Sent: Thursday, September 14, 2017 5:19 PM

To: Bellerose, William <Bellerose.William@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>

Subject: RE: EAS PR OARM 17-00844

Thanks.

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

Ex. 6 - Personal Privacy

SEE – PHS – OARM Budget – RAPD

From: Bellerose, William
Sent: Thursday, September 14, 2017 5:18 PM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: RE: EAS PR OARM 17-00844

Pam,

This is the last one, I was waiting on the Administrator's Office to be able to provide the funding needed for this project.

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191

Ex. 6 - Personal Privacy

From: Gillikin, Pamela
Sent: Thursday, September 14, 2017 5:13 PM
To: Bellerose, William <Bellerose.William@epa.gov>
Cc: Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: FW: EAS PR OARM 17-00844

Hi Bill,

Can you find out if there are any additional requirements for the Administrator's office?

Pamela Gillikin

US Environmental Protection Agency

OARM/OA

109 TW Alexander Drive, RTP, NC 27711

gillikin.pamela@epa.gov

Voice: 919-541-7954

Ex. 6 - Personal Privacy

From: Coogan, Daniel

Sent: Thursday, September 14, 2017 5:10 PM

To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>

Subject: RE: EAS PR OARM 17-00844

Is this the last project for the Administrator's Office or do we have more of these coming in?

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

Ex. 6 - Personal Privacy

SEE – PHS – OARM Budget – RAPD

From: Gillikin, Pamela
Sent: Thursday, September 14, 2017 5:00 PM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>
Cc: Bellerose, William <Bellerose.William@epa.gov>; Simmons, Saul <simmons.saul@epa.gov>; Mitchell, Andre <Mitchell.Andre@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>
Subject: FW: EAS PR OARM 17-00844
Importance: High

Hi Dan,

We have another PR (PR-OARM-17-00844), which needs to be added to Contract EP-W-13-013 for 2 card readers that will be installed outside of the Administrator's 3rd floor office suite per his request.

Please let us know if you need any additional information from us in order to expedite processing this PR.

Thanks-Pam

Pamela Gillikin

US Environmental Protection Agency

OARM/OA

109 TW Alexander Drive, RTP, NC 27711

gillikin.pamela@epa.gov

Voice: 919-541-7954

Ex. 6 - Personal Privacy

From: Bellerose, William
Sent: Thursday, September 14, 2017 4:48 PM
To: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Collard, Erin <Collard.Erin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>
Subject: EAS PR OARM 17-00844
Importance: High

Hi Pam,

I just submitted PR-OARM-17-00844 for the two card readers that the Administrator has requested to be installed outside of his third floor office suite.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

To: Turner, Kerry[turner.kerry@epa.gov]; Timmons, Stephanie[Timmons.Stephanie@epa.gov]; Ferguson, Renee[Ferguson.Renee@epa.gov]
Cc: Bellerose, William[Bellerose.William@epa.gov]; Giles, Landa[Giles.Landa@epa.gov]; Gonzalez, Natasha[Gonzalez.Natasha@epa.gov]
From: Gillikin, Pamela
Sent: Mon 11/20/2017 3:12:15 PM
Subject: RE: Contract: EPW13013

Thanks to all of you for your quick action on this!

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954

Ex. 6 - Personal Privacy

-----Original Message-----

From: Turner, Kerry
Sent: Monday, November 20, 2017 9:57 AM
To: Timmons, Stephanie <Timmons.Stephanie@epa.gov>; Ferguson, Renee <Ferguson.Renee@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>
Subject: RE: Contract: EPW13013

Done.

-----Original Message-----

From: Timmons, Stephanie
Sent: Monday, November 20, 2017 9:55 AM
To: Turner, Kerry <turner.kerry@epa.gov>; Ferguson, Renee <Ferguson.Renee@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>
Subject: RE: Contract: EPW13013

Hi Kerry,

Please approve the SV to correct Mod 19.

Thanks

-----Original Message-----

From: Turner, Kerry
Sent: Monday, November 20, 2017 9:35 AM
To: Ferguson, Renee <Ferguson.Renee@epa.gov>; Timmons, Stephanie <Timmons.Stephanie@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>
Subject: Contract: EPW13013
Importance: High

Good Morning Renee/Stephanie,

In speaking with the CO and PO it appears that the funding obligated on mod 19 should have gone to

funding period 1 but was mistakenly placed in the base period. Would you please correct this as we have an invoice pending and the due date is within a week? Thanks.

V/r

Kerry Turner
Accountant - US Environmental Protection Agency OCFO - OC - RTP Finance Center
(919) 541-3645

<https://www.youracclaim.com/badges/b73d1c9e-5a10-49f4-a7ae-90dbf78353bd>

-----Original Message-----

From: Bellerose, William
Sent: Monday, November 20, 2017 9:03 AM
To: Turner, Kerry <turner.kerry@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>
Subject: FW: Invoice Approval Notification
Importance: High

Kerry,

I'm not sure if you can help with this?

For invoice 48.2000-028, I do not see the funding for line item 20 as reflected in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191

Ex. 6 - Personal Privacy

-----Original Message-----

From: Bellerose, William
Sent: Monday, November 20, 2017 8:48 AM
To: Autry, Mary <Autry.Mary@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; DeLaCruz-Matthews, Alexandria <DeLaCruz-Matthews.Alexandria@epa.gov>
Subject: FW: Invoice Approval Notification
Importance: High

Hi Mary,

For invoice 48.2000-028, I do not see the funding for line item 20 as reflect in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

Please advise.

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: fmc-customer@epa.gov [mailto:fmc-customer@epa.gov]
Sent: Saturday, November 18, 2017 9:36 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Subject: Invoice Approval Notification
Importance: High

This email is being sent to the Primary Approving Official for the invoice(s) referenced below, and a separate info copy is being sent to the Alternate. The Primary is responsible for invoice approval. The Alternate should only approve the invoice(s) in the absence of the Primary.

Please use the Electronic Approval System (EASYLITE - https://ocfosystem1.epa.gov/fmc2_prv/easylite.welcome) to complete invoice approval as soon as possible and no later than the PO Due Date(s) listed below. If the approval is not received within 5 days of the due date, a reminder email will be sent to the Primary, Alternate and the Contracting Officer, all of whom are authorized to approve the invoice(s), if necessary, to comply with the Prompt Payment Act. If you have questions, contact our Customer Assistance Support Staff at 919-541-1148 or by email at GROUP FMC-CUSTOMER. You may also contact the payment technician for your contract.

PASSWORD INFO:

Access the link below if your password is locked, expired or forgotten
https://ocfosystem1.epa.gov/fmc2/easypass.easypass_welcome.
For further assistance with ID and PASSWORD info, contact Mary Autry at 919-541-1533 or Customer Assistance Support Staff at 919-541-1148.

Thank you for your prompt assistance.

Role: PRIMARY APPROVING OFFICIAL (PO)
PO Due Date: 12/03/2017
Contractor: SECURE MISSION SOLUTIONS LLC
Contract/DO/Invoice: EPW13013//48.2000-027
Description: Security System Design and Installation Project for EPA HQ Complex.
Invoice Amount: \$112,368.00
Invoice Date: 10/25/2017
RTP-FC Received Date: 11/17/2017

Role: PRIMARY APPROVING OFFICIAL (PO)
PO Due Date: 12/03/2017
Contractor: SECURE MISSION SOLUTIONS LLC
Contract/DO/Invoice: EPW13013//48.2000-028
Description: Security System Design and Installation Project for EPA HQ Complex.
Invoice Amount: \$7,978.00

Invoice Date: 11/06/2017
RTP-FC Received Date: 11/16/2017

Role: PRIMARY APPROVING OFFICIAL (PO)
PO Due Date: 12/03/2017
Contractor: SECURE MISSION SOLUTIONS LLC
Contract/DO/Invoice: EPW13013//48.2000-029
Description: Security System Design and Installation Project for EPA HQ Complex.
Invoice Amount: \$6,786.00
Invoice Date: 11/06/2017
RTP-FC Received Date: 11/16/2017

To: Bellerose, William[Bellerose.William@epa.gov]
From: Exstrum, Bruce
Sent: Mon 10/16/2017 6:03:49 PM
Subject: RE: WJC South room 6202
Parsons Administrator Office CCTV Repeater Relocation Only.docx

Bill,

Here is the proposal that we sent on 9/22. I didn't know that EPA had approved additional funding.

Bruce A. Exstrum, PMP

Program Manager, Security

1911 North Fort Myers Drive, Suite 800

Arlington, VA 22209

Ex. 6 - Personal Privacy cell)

Bruce.Exstrum@parsons.com

www.parsons.com

From: Bellerose, William [mailto:Bellerose.William@epa.gov]
Sent: Monday, October 16, 2017 1:18 PM
To: Exstrum, Bruce <Bruce.Exstrum@parsons.com>
Cc: Hennani, Jamal <Jamal.Hennani@parsons.com>; Brown, Eric <Eric.Brown@parsons.com>
Subject: WJC South room 6202

Bruce,

Did you receive all of the materials for the card reader install for WJC South room

Ex. 7(f)? The Administrator's Office would like to know when you can install the card reader and tie this room into the duress alarm system.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Ex. 6 - Personal Privacy

To: Bellerose, William[Bellerose.William@epa.gov]
From: Baker, Philip
Sent: Tue 8/1/2017 2:19:58 PM
Subject: Re: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

When I get back to my desk I will forward the invite to you.

< Aug 1

Event Details

Weekly Status Meeting-Secure Communications Room for the Administrator

WJCW-B200JJ

Tuesday
1

Suggested Location:

Constitution Ave NW, Washington add...



Tuesday, Aug 1, 2017

from 15:30 to 16:00

15:00

16:00

17:00

Reminder - Weekly Upd...

Weekly Status Meeting-...

Send Pest Control Report

Calendar

• Calendar



Invitation from

Gayle Jefferson



Accepted

Philip Baker
Rayna Brown

Mike Perry
Scott Roselle

Accept

Maybe

Decline

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

iPhone: **Ex. 6 - Personal Privacy**

FAX: (202)565-2935

Baker.philip@epa.gov

On Aug 1, 2017, at 10:07, Bellerose, William <Bellerose.William@epa.gov> wrote:

Gayle,

What time is the meeting? I don't have it on my calendar?

Phil,

Please forward me the invite.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Jefferson, Gayle

Sent: Tuesday, August 01, 2017 10:06 AM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>

Subject: RE: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

Bill:

This will be discussed at today's weekly update on the Secure Communications Room.

Please help us to remember this issue for our discussion.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Tuesday, August 01, 2017 9:35 AM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

Hi Gayle,

The email below is for the Ebusiness request to pull the cable for the phone. Has the Administrator's Office decide on which phone they are receiving? The Viper phone will need an Ethernet cable and the STE will need an analog or POTS line. Two different types of cables.

I mentioned yesterday that we'll need to get our CCTV cabling and fiber module out of the closet. At this time our equipment will not impact OEI's ability to install the cabling. My only concern is that OEI installs the correct cabling for the type of phone that will be deployed.

Hope this helps.

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Jefferson, Gayle
Sent: Tuesday, August 01, 2017 9:18 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>

Subject: FW: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

Bill:

Is this part of what you mentioned to me yesterday?

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Baker, Philip

Sent: Thursday, July 13, 2017 10:43 AM

To: Shaw, Steve <Shaw.Steve@epa.gov>

Cc: Vogel, Carol <Vogel.Carol@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Lorento Neequaye - WPM1D (lorento.neequaye@gsa.gov) <lorento.neequaye@gsa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Jefferson, Gayle

<Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: Re: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

Steve,

We need to put a hold on this for time being. There is some new requirement that need to be addressed and until we get those we don't want have any work done yet. If there any questions please let me know.

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

iPhone: Ex. 6 - Personal Privacy

FAX: (202)565-2935

Baker.philip@epa.gov

On Jul 12, 2017, at 15:06, Baker, Philip <baker.philip@epa.gov> wrote:

Carol,

That looks right to me. Thank you for the quick turn around on this.

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

iPhone: Ex. 6 - Personal Privacy

FAX: (202)565-2935

Baker.philip@epa.gov

From: Vogel, Carol
Sent: Wednesday, July 12, 2017 3:04 PM
To: Baker, Philip <baker.philip@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: FW: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

Hi Philip,

I left a message on your desk phone regarding this order Donna asked me to place. Please let me know if TC (ICW) was the correct service code to use. Thank you!

Best,

Carol Vogel

202-564-0426

From: ebusiness_support@epa.gov [mailto:ebusiness_support@epa.gov]
Sent: Wednesday, July 12, 2017 3:01 PM
To: Vogel, Carol <Vogel.Carol@epa.gov>
Cc: Andrews, Nicolas <andrews.nicolas@epa.gov>; Goldring, Sharquita <Goldring.Sharquita@epa.gov>; Rogers, Barbara <Rogers.Barbara@epa.gov>; Benton, Michael <benton.michael@epa.gov>; Derkasch, Patricia <Derkasch.Patricia@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>; eBusiness_Support <eBusiness_Support@epa.gov>
Subject: ORDER Confirmation for Order ORD0113417 (WCF reference #92)

eBusiness

This email confirms the placement of an order for the following products.

Order Number :ORD0113417
Preferred Delivery Date2017-07-14 00:00:00.0
:
Billing Title :Donna Jenkins
User :Donna
Jenkins jenkins.donna@epa.gov
Affiliation:Employee
User Workforce ID

Ex. 6 - Personal Privacy

Product :
ICW - Infrastructure Cable & Wiring
(ICW)

Cart Product Comment :

Specifications	
Service Request Requirements	RUNNING WIRING FOR THE SECURED BOOTH IN THE ADMINISTRATOR'S OFFICE. POC: PHILLIP BAKER, FACILITIES 566-0135 OR DONNA JENKINS 564-6959. PELASE EXPEDITE THIS FOR 7/14/2017.

If you have any questions please contact Carol Vogel at (202) 564-0426 or vogel.carol@epa.gov.

To: Bellerose, William[Bellerose.William@epa.gov]
From: Exstrum, Bruce
Sent: Tue 9/19/2017 1:23:49 PM
Subject: Contract Mod 18 Deliverables

Bill,

This email documents our meeting last week regarding the deliverables that are included in the incremental funding included in contract Mod 18. These deliverables do not include the \$19,000 of additional obligated funds that Mod 18 added for basic maintenance activities (total authorized funds for OY2 for maintenance is \$449,472).

Incremental Installation Costs

Additional Innometriks Readers

SCIF/SAF Installation out of sequence from other installation tasks

Remove MDI Panels out of sequence from other installation tasks

New Work

Relocate CCTV Repeater Components from Administrator Office suite

Re-Install PACS for new SCIF Door

Decommission PACS/IDS in Potomac Yards 12th floor and Ronald Reagan Building Mezzanine

Please let me know if you have any questions or comments.

Bruce A. Exstrum, PMP

Program Manager, Security

1911 North Fort Myers Drive, Suite 800

Arlington, VA 22209

Ex. 6 - Personal Privacy (cell)

Ex. 6 - Personal Privacy

www.parsons.com

To: Loreto Neequaye - WPM1D[lorento.neequaye@gsa.gov]; Aniko Dickerson[ADickerson@trademasters.com]
Cc: Larry Snow[LSnow@trademasters.com]; OARM-OA-HQ-OB[OARM-OA-HQ-OB@epa.gov]
From: Bellerose, William
Sent: Fri 9/15/2017 2:39:08 PM
Subject: RE: Administrator's hallway door to future booth room

Lorento,

Thanks, we are working on putting a lock core on the door very soon.

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Loreto Neequaye - WPM1D [mailto:lorento.neequaye@gsa.gov]
Sent: Thursday, September 14, 2017 11:50 AM
To: Aniko Dickerson <ADickerson@trademasters.com>
Cc: Larry Snow <LSnow@trademasters.com>; Bellerose, William <Bellerose.William@epa.gov>
Subject: Re: Administrator's hallway door to future booth room

Thank you.

On Thu, Sep 14, 2017 at 9:53 AM, Aniko Dickerson <ADickerson@trademasters.com> wrote:

Good Morning Loreto

The cylinder has been removed.

Thanks

From: Lorento Neequaye - WPM1D [mailto:lorento.neequaye@gsa.gov]
Sent: Wednesday, September 13, 2017 12:18 PM
To: Larry Snow <LSnow@trademasters.com>; Aniko Dickerson <ADickerson@trademasters.com>
Subject: Re: Administrator's hallway door to future booth room

Please move forward with removing the GSA lock referenced below, thank you...please let me know when this is done so I can report back, it is an important item.

Regards,

----- Forwarded message -----

From: Bellerose, William <Bellerose.William@epa.gov>
Date: Tue, Sep 12, 2017 at 4:02 PM
Subject: Administrator's hallway door to future booth room
To: Lorento Neequaye - WPM1D <lorento.neequaye@gsa.gov>
Cc: "Stewart, Neil" <Stewart.Neil@epa.gov>, OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>

Lorento,

We will need to install one of our Medeco locks on the door that leads into the area where the secure booth is going to be installed. The door that we need your lock removed is in the portrait hallway of the Administrator's Office. It's a wooden paneled door that leads into the space where the booth will be set up. Please let us know when your lock has been removed and when we can install ours.

Thank you,

William “Bill” Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

--

Lorento N. Neequaye

Supervisory Facilities Manager - EPA Headquarters

National Capital Region | Triangle Service Center (WPM1D)

1301 Constitution Ave, NW | Washington, DC 20001

202.633.0162 office | Ex. 6 - Personal Privacy cell

Lorento.Neequaye@gsa.gov

--

Lorento N. Neequaye

Supervisory Facilities Manager - EPA Headquarters

National Capital Region | Triangle Service Center (WPM1D)

1301 Constitution Ave, NW | Washington, DC 20001

202.633.0162 office | Ex. 6 - Personal Privacy Cell

Lorento.Neequaye@gsa.gov

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
Cc: Stewart, Neil[Stewart.Neil@epa.gov]; Collard, Erin[Collard.Erin@epa.gov]
From: Bellerose, William
Sent: Tue 10/3/2017 3:09:01 PM
Subject: RE: Security Enhancements
Cost breakdown.docx

Gayle,

Please take a look at what I created and let me know if you want anything changed or added.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Jefferson, Gayle
Sent: Tuesday, October 03, 2017 8:46 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Collard, Erin <Collard.Erin@epa.gov>
Subject: Security Enhancements

Bill:

Could you please prepare a one-page summary of all of the security enhancements, to date, for the Administrator's suite since 1/1/17?

It needs to include biometric equip, booth and all of the costs associated with the booth – line by line & who paid for what.

If we could get this today, that would be great.

Thanks-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

To: Gillikin, Pamela[Gillikin.Pamela@epa.gov]; Turner, Kerry[Turner.Kerry@epa.gov]; Timmons, Stephanie[Timmons.Stephanie@epa.gov]; Ferguson, Renee[Ferguson.Renee@epa.gov]
Cc: Giles, Landa[Giles.Landa@epa.gov]; Gonzalez, Natasha[Gonzalez.Natasha@epa.gov]
From: Bellerose, William
Sent: Mon 11/20/2017 4:20:19 PM
Subject: RE: Contract: EPW13013

All,

The adjustments were made and I approved/submitted invoice 48.2000-028.

Thank you all for the quick turnaround with this matter.

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: Gillikin, Pamela
Sent: Monday, November 20, 2017 10:12 AM
To: Turner, Kerry <turner.kerry@epa.gov>; Timmons, Stephanie <Timmons.Stephanie@epa.gov>; Ferguson, Renee <Ferguson.Renee@epa.gov>
Cc: Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>
Subject: RE: Contract: EPW13013

Thanks to all of you for your quick action on this!

Pamela Gillikin
US Environmental Protection Agency
OARM/OA
109 TW Alexander Drive, RTP, NC 27711
gillikin.pamela@epa.gov
Voice: 919-541-7954
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: Turner, Kerry
Sent: Monday, November 20, 2017 9:57 AM
To: Timmons, Stephanie <Timmons.Stephanie@epa.gov>; Ferguson, Renee <Ferguson.Renee@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>
Subject: RE: Contract: EPW13013

Done.

-----Original Message-----

From: Timmons, Stephanie
Sent: Monday, November 20, 2017 9:55 AM
To: Turner, Kerry <turner.kerry@epa.gov>; Ferguson, Renee <Ferguson.Renee@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>

Subject: RE: Contract: EPW13013

Hi Kerry,

Please approve the SV to correct Mod 19.

Thanks

-----Original Message-----

From: Turner, Kerry

Sent: Monday, November 20, 2017 9:35 AM

To: Ferguson, Renee <Ferguson.Renee@epa.gov>; Timmons, Stephanie <Timmons.Stephanie@epa.gov>

Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Giles, Landa <Giles.Landa@epa.gov>; Gonzalez, Natasha <Gonzalez.Natasha@epa.gov>

Subject: Contract: EPW13013

Importance: High

Good Morning Renee/Stephanie,

In speaking with the CO and PO it appears that the funding obligated on mod 19 should have gone to funding period 1 but was mistakenly placed in the base period. Would you please correct this as we have an invoice pending and the due date is within a week? Thanks.

V/r

Kerry Turner

Accountant - US Environmental Protection Agency OCFO - OC - RTP Finance Center
(919) 541-3645

<https://www.youracclaim.com/badges/b73d1c9e-5a10-49f4-a7ae-90dbf78353bd>

-----Original Message-----

From: Bellerose, William

Sent: Monday, November 20, 2017 9:03 AM

To: Turner, Kerry <turner.kerry@epa.gov>

Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>

Subject: FW: Invoice Approval Notification

Importance: High

Kerry,

I'm not sure if you can help with this?

For invoice 48.2000-028, I do not see the funding for line item 20 as reflected in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

-----Original Message-----

From: Bellerose, William
Sent: Monday, November 20, 2017 8:48 AM
To: Autry, Mary <Autry.Mary@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>
Subject: FW: Invoice Approval Notification
Importance: High

Hi Mary,

For invoice 48.2000-028, I do not see the funding for line item 20 as reflect in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

Please advise.

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: **Ex. 6 - Personal Privacy**

-----Original Message-----

From: fmc-customer@epa.gov [mailto:fmc-customer@epa.gov]
Sent: Saturday, November 18, 2017 9:36 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Subject: Invoice Approval Notification
Importance: High

This email is being sent to the Primary Approving Official for the invoice(s) referenced below, and a separate info copy is being sent to the Alternate. The Primary is responsible for invoice approval.
The Alternate should only approve the invoice(s) in the absence of the Primary.

Please use the Electronic Approval System (EASYLITE - https://ocfosystem1.epa.gov/fmc2_prv/easylite.welcome) to complete invoice approval as soon as possible and no later than the PO Due Date(s) listed below. If the approval is not received within 5 days of the due date, a reminder email will be sent to the Primary, Alternate and the Contracting Officer, all of whom are authorized to approve the invoice(s), if necessary, to comply with the Prompt Payment Act. If you have questions, contact our Customer Assistance Support Staff at 919-541-1148 or by email at GROUP FMC-CUSTOMER. You may also contact the payment technician for your contract.

PASSWORD INFO:

Access the link below if your password is locked, expired or forgotten

https://ocfosystem1.epa.gov/fmc2/easypass.easypass_welcome.

For further assistance with ID and PASSWORD info, contact Mary Autry at 919-541-1533 or Customer Assistance Support Staff at 919-541-1148.

Thank you for your prompt assistance.

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-027

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$112,368.00

Invoice Date: 10/25/2017

RTP-FC Received Date: 11/17/2017

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-028

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$7,978.00

Invoice Date: 11/06/2017

RTP-FC Received Date: 11/16/2017

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-029

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$6,786.00

Invoice Date: 11/06/2017

RTP-FC Received Date: 11/16/2017

To: Turner, Kerry[Turner.Kerry@epa.gov]
Cc: Gillikin, Pamela[Gillikin.Pamela@epa.gov]
From: Bellerose, William
Sent: Mon 11/20/2017 2:03:27 PM
Subject: FW: Invoice Approval Notification

Kerry,

I'm not sure if you can help with this?

For invoice 48.2000-028, I do not see the funding for line item 20 as reflected in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: Bellerose, William
Sent: Monday, November 20, 2017 8:48 AM
To: Autry, Mary <Autry.Mary@epa.gov>
Cc: Gillikin, Pamela <Gillikin.Pamela@epa.gov>; DeLaCruz-Matthews, Alexandria <DelaCruz-Matthews.Alexandria@epa.gov>
Subject: FW: Invoice Approval Notification
Importance: High

Hi Mary,

For invoice 48.2000-028, I do not see the funding for line item 20 as reflect in the Compass Data Warehouse. The amount of 7978.00 was funded by the Administrator's Office for this project. I need to be able to use the funds from line item 20 in Compass to pay this invoice.

Please advise.

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

-----Original Message-----

From: fmc-customer@epa.gov [mailto:fmc-customer@epa.gov]
Sent: Saturday, November 18, 2017 9:36 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Subject: Invoice Approval Notification
Importance: High

This email is being sent to the Primary Approving Official for the invoice(s) referenced below, and a separate info copy is being sent to the Alternate. The Primary is

responsible for invoice approval.

The Alternate should only approve the invoice(s) in the absence of the Primary.

Please use the Electronic Approval System (EASYLITE -

https://ocfosystem1.epa.gov/fmc2_prv/easylite.welcome) to complete invoice approval as soon as possible and no later than the PO Due

Date(s) listed below. If the approval is not received within 5 days of the due date, a reminder email will be sent to the Primary, Alternate and the Contracting Officer, all of whom are authorized to approve the invoice(s), if necessary, to comply with the Prompt Payment Act. If you have questions, contact our Customer Assistance Support Staff at 919-541-1148 or by email at GROUP FMC-CUSTOMER. You may also contact the payment technician for your contract.

PASSWORD INFO:

Access the link below if your password is locked, expired or forgotten

https://ocfosystem1.epa.gov/fmc2/easypass.easypass_welcome.

For further assistance with ID and PASSWORD info, contact Mary Autry at 919-541-1533 or Customer Assistance Support Staff at 919-541-1148.

Thank you for your prompt assistance.

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-027

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$112,368.00

Invoice Date: 10/25/2017

RTP-FC Received Date: 11/17/2017

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-028

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$7,978.00

Invoice Date: 11/06/2017

RTP-FC Received Date: 11/16/2017

Role: PRIMARY APPROVING OFFICIAL (PO)

PO Due Date: 12/03/2017

Contractor: SECURE MISSION SOLUTIONS LLC

Contract/DO/Invoice: EPW13013//48.2000-029

Description: Security System Design and Installation Project for EPA HQ Complex.

Invoice Amount: \$6,786.00

Invoice Date: 11/06/2017

RTP-FC Received Date: 11/16/2017

To: Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Graham, Amy[graham.amy@epa.gov]; Jackson, Ryan[jackson.ryan@epa.gov]; Dravis, Samantha[dravis.samantha@epa.gov]
Cc: Wilcox, Jahan[wilcox.jahan@epa.gov]
From: Bowman, Liz
Sent: Wed 10/4/2017 8:34:46 PM
Subject: CBS News Inquiry on Fingerprint Scanners and TV equipment?

CBS News has asked the reasoning behind the following expenditures. The White House comms shop also wants to know why we spend this. Can someone familiar with these please give us a call and let us know the reasoning behind these:

On Sept. 29 there was a contract for \$15,780 that included two access control card readers outside of the Administrator's third floor office space in the amount of \$8,994.00. I understand that these are fingerprint scanners. Why are these necessary at such an expense and why does the Administrator need the added layer of security when EPA employees already go through security and scan their badges to get in the building?

On September 14, there was a signed contract for \$7,978 to remove closed circuit TV equipment to accommodate the secure phone booth for the Administrator's office. Why was this necessary?

Liz Bowman

U.S. Environmental Protection Agency (EPA)

Office: 202-564-3293

To: Bellerose, William[bellerose.william@epa.gov]; Roselle, Scott[roselle.scott@epa.gov]
Cc: Baker, Philip[baker.philip@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]; Sterling, Sherry[Sterling.Sherry@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Shaw, Steve[Shaw.Steve@epa.gov]; Loving, Norman[Loving.Norman@epa.gov]
From: Fisher, Darryl
Sent: Thur 9/14/2017 7:03:09 PM
Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Hi Bill,

Yes, Continue with your plan!!

Thank you,

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Bellerose, William
Sent: Thursday, September 14, 2017 2:43 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve

<Shaw.Steve@epa.gov>; Loving, Norman <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order #
ORD0113417

Darryl,

Thanks, should I wait to submit the request until the booth is installed? This way you can pull it through the booth and terminate the cable once it's pulled inside of the booth. Please let me know if this is how you want to proceed?

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Fisher, Darryl

Sent: Thursday, September 14, 2017 8:14 AM

To: Bellerose, William <Bellerose.William@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve <Shaw.Steve@epa.gov>; Loving, Norman <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order #
ORD0113417

Good Morning Bill,

You can use the existing ebusiness order! I know I gave you an answer verbally, but I want to make sure you see it in writing because I know your plate(s) are pretty full ☺!

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Bellerose, William

Sent: Wednesday, September 13, 2017 10:16 AM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve <Shaw.Steve@epa.gov>; Loving, Norman <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Darryl,

Thanks for letting us know. Do we have to submit another ebusiness order to have the cable terminated?

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Fisher, Darryl

Sent: Wednesday, September 13, 2017 9:26 AM

To: Bellerose, William <Bellerose.William@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve <Shaw.Steve@epa.gov>; Loving, Norman <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Good Morning Bill,

Hope you're having a great day! To answer your question; We ran a cat6 cable for them, however, it will not be terminated until Steve Shaw's team receives the charge code.

Thank you,

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Bellerose, William

Sent: Tuesday, September 12, 2017 3:16 PM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve <Shaw.Steve@epa.gov>; Loving, Norman <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Darryl/Scott,

Please confirm the type of cable(s) that were pulled for the Administrator's future phone booth. The eBusiness order number for this request is # 0113417.

Thanks,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Lasher, Diane

Sent: Monday, August 14, 2017 3:39 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Bellerose, William <Bellerose.William@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: Re: IT infrastructure support for the Administrator's Booth

Scott and Darryl,

Please review the below emails and let the group on this email know if you have any concerns or if you are okay with the comments in reference to the phone questions and responses.

Thank you

Diane K.Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

On Aug 14, 2017, at 3:31 PM, Jefferson, Gayle <Jefferson.Gayle@epa.gov> wrote:

Could someone run this by our OEI POCs – they are not on this email.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Monday, August 14, 2017 3:14 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Gayle,

Unless Diane or Joe objects, see below.

1. Are you requesting a standard ISDN or a Secure ISDN – Secure ISDN
2. The general short and/or long term purpose for use of this line – to make secure

phone calls

3. Type of Phone Set Used – STE and ViPer
4. Long distance required? - Yes
5. Do you require an ability to bypass the dial 9 to get an outside line - Yes
6. Confirm whether number should be published (eBus record needs to reflect this)-
No
7. Caller ID should read as? – Private - no number displayed

William “Bill” Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Jefferson, Gayle

Sent: Monday, August 14, 2017 3:09 PM

To: Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>;
Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>;
Bellerose, William <Bellerose.William@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Please loop in Bill Bellerose and OEI.

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Baker, Philip

Sent: Monday, August 14, 2017 3:07 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: FW: IT infrastructure support for the Administrator's Booth

Importance: High

Diane/Joe,

Can either of you answer this for Adrian?

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

iPhone: **Ex. 6 - Personal Privacy**

FAX: (202)565-2935

Baker.philip@epa.gov

From: Jenkins, Donna
Sent: Monday, August 14, 2017 2:56 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Baker, Philip <baker.philip@epa.gov>
Cc: McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

Good Afternoon,

FYI. I sent the requested information to Kevin to respond. If you have any information, can you provide it to Adrian McCullough please.

Thank you

From: Jenkins, Donna
Sent: Monday, August 14, 2017 2:17 PM
To: Chmielewski, Kevin <chmielewski.kevin@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

GA Kevin,

Can you answer these questions. Please see note below this is in reference to the Administrator's Secured Booth.

Thank you

From: McCullough, Adrian
Sent: Monday, August 14, 2017 1:56 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth
Importance: High

Hi Donna:

In order to determine how to provision your service, we'd need to know the answers to the following. Please reply asap so that we can submit your request to Verizon:

1. Are you requesting a standard ISDN or a Secure ISDN
2. The general short and/or long term purpose for use of this line
3. Type of Phone Set Used
4. Long distance required?
5. Do you require an ability to bypass the dial 9 to get an outside line
6. Confirm whether number should be published (eBus record needs to reflect this)
7. Caller ID should read as?

Note you may need additional YA/LD order(s), based on your answers.

Please call me if any questions

Thanks so much ☺

Adrian McCullough

Voice/Data Communications Engineer,

Supporting HQs Special Projects & Space Alterations

OEI/SAIC Contractor/USEPA-End User Services Team (EUS)

Desk: 202-650-6162

Mobile: TBD

Fax: 202-650-6199

From: Vogel, Carol
Sent: Friday, August 11, 2017 11:02 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

Order number ORD0114295 has been placed for the ISDN line for the Administrator's booth.

Best,

Carol Vogel

202-564-0426

From: Jenkins, Donna
Sent: Friday, August 11, 2017 5:50 AM
To: Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vogel, Carol <Vogel.Carol@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

I will submit this request today.

Thank you

From: Bellerose, William

Sent: Thursday, August 10, 2017 5:19 PM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>

Subject: IT infrastructure support for the Administrator's Booth

Importance: High

Darryl/Scott,

The cable pull/install for the Administrator's booth should be billed to WCF order # ORD0113417. This request was submitted by Donna Jenkins on July 14, 2017.

Donna,

Please submit another Ebusiness order for an ISDN line, this will be a YA request for the National ISDN line for the booth. In the description portion you can cut and paste: Please route to David Horton, EPA's Verizon technician.

Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

To: Vogel, Carol[Vogel.Carol@epa.gov]; Jenkins, Donna[Jenkins.Donna@epa.gov]; Bellerose, William[bellerose.william@epa.gov]; Roselle, Scott[roselle.scott@epa.gov]
Cc: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; OARM-OA-HQ-OB[OARM-OA-HQ-OB@epa.gov]; Baker, Philip[baker.philip@epa.gov]; Quarles, Michael[Quarles.Michael@epa.gov]; McCullough, Adrian[McCullough.Adrian@epa.gov]
From: Fisher, Darryl
Sent: Fri 8/11/2017 3:53:45 PM
Subject: RE: IT infrastructure support for the Administrator's Booth

Thank You Carol, I really appreciate your support and moreover your patience.

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Vogel, Carol
Sent: Friday, August 11, 2017 11:02 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

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Carol Vogel

202-564-0426

From: Jenkins, Donna
Sent: Friday, August 11, 2017 5:50 AM
To: Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vogel, Carol <Vogel.Carol@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

I will submit this request today.

Thank you

From: Bellerose, William
Sent: Thursday, August 10, 2017 5:19 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>
Subject: IT infrastructure support for the Administrator's Booth
Importance: High

Darryl/Scott,

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Donna,

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Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

To: Lasher, Diane[Lasher.Diane@epa.gov]
Cc: Wilson, Jessica[Wilson.Jessica@epa.gov]; Fisher, Darryl[fisher.darryl@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]
From: Bellerose, William
Sent: Fri 8/11/2017 7:47:26 PM
Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Diane,

Here are my comments based on my review of the proposals.

Quietstar Industries

Price with expedited production with 4 - 5 week production: \$ 23,590.00

Rating: Acceptable

IAC Acoustics

-

Price with overtime and night work: \$ 23,296.00

Proposal does not list expedited shipping or manufacturing.

-

Rating: Acceptable

Pacific Sound Control

Price with expedited production with unknown number of weeks production: \$ 26,837

**25% cancellation fee

Doesn't mention expedited production lead time, and the quote states a rating of no less than STC 45. In this proposal they do not mention a field rating that meets STC 50 standards, because of this I rated them unacceptable.

Rating: Unacceptable

Acoustical Solutions

-

Price with expedited production with 4 - 6 week production: \$ 21,990.00

-

The panels that they are proposing exceed the STC 50 requirement. They are proposing STC 55 panels for the wall. This is an added benefit because it will help ensure that we can meet the needed STC 50 rating in the field.

Rating: Acceptable and best price.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Lasher, Diane

Sent: Friday, August 11, 2017 12:56 PM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Below are questions I have for two of the companies and Darryl's question in his below email:

Company: Acoustical Solutions, quote from Jordan Moran jmoran@acouticalsolutions.com

- □□□□□□ Booth walls must be capable of supporting a phone weighing 10 lbs. that will be mechanically fastened to the booth. Can the walls support a phone weighing 10 lbs.?
- □□□□□□ Booth should have at least one window. Will there be a window in the booth?
- □□□□□□ Proposal mentions silenced ventilation system which can be hooked up to the AC or use a fan to draw air from the room what does this mean does the booth not have its own ventilation?
- □□□□□□ Proposal states delivery will be between 9am-5pm, any possibly of after 5pm delivery?

Company: Quietstar Industries, quote from Craig D'Anna craig@quietstarindustries.com

- □□□□□□ What does NIC 50 mean and what does that do for conversation being heard outside of the room?

- [REDACTED] Booth walls must be capable of supporting a phone weighing 10 lbs. that will be mechanically fastened to the booth. Can the walls support a phone weighing 10 lbs.?
- [REDACTED] A clear opening is mentioned, does that mean there is a window?
- [REDACTED] Will delivery be during normal business hours, any possibly of delivery being after hours?

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: [REDACTED] Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Fisher, Darryl

Sent: Friday, August 11, 2017 12:33 PM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Hello Team,

I have reviewed the proposals and from an IT standpoint I don't see anything concrete in these proposals that they will support a phone/computer drop. Can we have someone reach out

to these vendors to discuss where they state in there proposal there booth will provide a communications line to support a telephone or a PC or both.

Also, I have attached this COI with this email! Thank you and hope all have a great weekend!

Thank you,

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Wilson, Jessica

Sent: Friday, August 11, 2017 8:57 AM

To: Vescio, Joseph <Vescio.Joseph@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>;

Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Joseph Please note this is a new form. The attached form is a Conflict Of Interest (COI) form which confirm you have no conflicts of interest with any vendors that would preclude you from being a part of this evaluation process.

Thank you,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Vescio, Joseph

Sent: Friday, August 11, 2017 8:39 AM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>;
Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: Re: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All
Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement
Confidentiality Agreement

Jessica -- I sent you my signed form yesterday morning. Thanks

Joseph Vescio

Senior Program Coordinator/National COOP Manager

U.S. EPA/Office of Emergency Management

1200 Pennsylvania Avenue, W.J. Clinton Building North, MC 5104A

Washington, DC 20460

vescio.joseph@epa.gov

office: 202-564-2522

cell: Ex. 6 - Personal Privacy

From: Wilson, Jessica
Sent: Thursday, August 10, 2017 3:51:08 PM
To: Fisher, Darryl; Vescio, Joseph; Bellerose, William
Cc: Lasher, Diane
Subject: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Requisition No.: PR-OA-17-00137

Requirement Title: Privacy Booth for the Administrator

Good Afternoon Evaluators

As approved members of the Technical Evaluation Team (TET) for EPA solicitation of the Sound Proof Booth, Before you begin your evolution of your specified Section. In the attached I need to ensure that all evaluators of the quotes have fully read, signs, dates and returns this form before your review of the quotes. This is required of every individual who needs to review/evaluate the quotes to sign a "CONFLICT OF INTEREST STATEMENT / CONFIDENTIALITY AGREEMENT/"

Thank you kindly,

Jessica V. Wilson

Contracting Officer

To: Roselle, Scott[roselle.scott@epa.gov]
Cc: Ruiz, Roberto[Ruiz.Roberto@epa.gov]; Fisher, Darryl[fisher.darryl@epa.gov]; Salmani, Mahmoud[Salmani.Mahmoud@epa.gov]
From: Coleman, Ronald-D
Sent: Tue 10/10/2017 11:16:44 AM
Subject: Re: STE Phone for Admin

Scott,

I just got a call from Garland asking if OEI would be supplying the NT1. I informed him that the box there is temporary and he is responsible for purchasing the NT1.

Sent from my iPhone

On Oct 6, 2017, at 7:45 PM, Loving, Norman <Loving.Norman@epa.gov> wrote:

Scott,

There was a lot of wasted time spent trying to resolve this issue with the STE line. See David email below.

Not to point finger, however Garland has misinformed the team by stating that phone set that the STC provided had a built in NT1 card within the set. He even expressed concerns that Verizon configuration where incorrect, to the point he wanted the Verizon tech to send him screen shots of them.

With that said the team stayed steadfast to resolved the issue.

Everyone enjoy the holiday weekend

Thanks

Norman Loving ITILv3

Operations Manager

End User Services (EUS) Contractor

United States Environmental Protection Agency

529 14th St. NW Suite 545 (NPB)

Washington, DC 20045

Cell Ex. 6 - Personal Privacy

Office 202-650-6187

loving.norman@epa.gov

Begin forwarded message:

From: david.m.horton@verizon.com
Date: October 6, 2017 at 5:24:44 PM EDT
To: "loving.norman@epa.gov" <loving.norman@epa.gov>
Subject: STE Phone for Admin

Norm,

The Admins STE line is now working on the STE set in the Admins secure space. This is a recap of what occurred.

I received a call yesterday stating the lines Ex. 6 - Personal Privacy were not working. It was relayed to me that there was dial tone at the location a few days before but not when it was checked during a test. A trouble ticket was placed but no work was done on the line until I checked it first in the frame. I went to the frame last night and found no trouble with the line but it possible that my tester reset the line which brought back the dial tone. Abby and I traced the line all the way to the Admins office and were able to get dial tone on both numbers at that location. The lines were checked this morning in the room and both Mike Mills and myself we were able to pull dial tone on our test equipment but unable to do so with the customers STE set. I was asked to contact my co-workers in the Verizon central office to check the configuration of the ISDN numbers in question. As a favor to me, my co-workers searched line by line to help the customer as quickly as possible knowing this was such a high priority install. We tried several possible solutions with no success. We asked Garland to check a different set thinking his current set may be defective. As we were checking the set I asked if his set had a NT1 card built in and he said it did. We tried other possible solutions such as using a working STE number and connecting it to the new location and the same trouble appeared on the set. At that time Mike Mills came by and through conversation we recapped all the trouble shooting procedures that took place and the NT1 card was the only thing Mike's equipment and my equipment had in common. I called a friend in Verizon who deals with STE and STU lines and he said he didn't think the STE set we were using had a NT1 card in it. We then connected Mike's stand alone set and everything worked at that point. Several calls were made from the set to

verify the number was working properly.

I would like to thank Abby, Mike, and Brandon for their help with solving this trouble.

If you need anymore info on this matter please let me know.

David Horton

Verizon - Federal Systems

Ex. 6 - Personal Privacy

To: Lasher, Diane[Lasher.Diane@epa.gov]
Cc: Glazier, Kelly[Glazier.Kelly@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Collard, Erin[Collard.Erin@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]
From: Wilson, SeVera
Sent: Wed 10/11/2017 1:28:52 PM
Subject: Booth Update

Good Morning Diane, Can you provide us with an update on the booth? Is the phone installed? It is now turned over to the Administrator's office? Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Glazier, Kelly[Glazier.Kelly@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]
From: Applestein, Brian
Sent: Fri 10/6/2017 3:04:42 PM
Subject: Booth Accreditation Memo

Kelly,

Yesterday, Diane had mentioned a possible revision to the booth accreditation memorandum to

Ex. 5 - Deliberative Process

She wanted to me check with you to see if you want to make this change. I am available to discuss.

/r

Brian Applestein

Senior Security Analyst/NSI Program Task Lead

US Environmental Protection Agency

ManTech – Enterprise Support & Technology Solutions

Contract Officer Representative: Charles Neill

Ph: 202-564-4640

F: 202-565-2028

From: Glazier, Kelly

Sent: Friday, October 06, 2017 10:14 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Applestein, Brian <Applestein.Brian@epa.gov>

Subject: FW: Booth

Here's the email request to accredit the space.

From: Noga, Vaughn

Sent: Thursday, October 05, 2017 10:15 AM

To: Glazier, Kelly <Glazier.Kelly@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>

Subject: RE: Booth

Kelly,

Please go ahead and see if we can

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

As an alternative,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Vaughn

From: Glazier, Kelly

Sent: Monday, October 02, 2017 6:23 PM

To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>

Subject: Fwd: Booth

Fysa

Sent from my iPhone

Begin forwarded message:

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Date: October 2, 2017 at 6:03:09 PM EDT
To: "Glazier, Kelly" <Glazier.Kelly@epa.gov>
Cc: "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Allen, Reginald" <Allen.Reginald@epa.gov>, "Caldwell, James" <Caldwell.James@epa.gov>
Subject: Re: Booth

Kelly

Let me confirm this for you and get back asap. Jim is copied so he can follow up tomorrow.

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: [+1 202 263 9115](tel:+12022639115)

<image001.png>

CONFIDENTIALITY NOTICE: This message and any attachments is from a Federal Law Enforcement Officer of the U.S. Environmental Protection Agency, Protective Service Detail which may contain CONFIDENTIAL and legally protected information. It is intended exclusively for the individual(s) or entity(s) to whom or to which it is addressed. This communication may contain information that is proprietary, privileged, or confidential or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by email and delete all copies of the message.

On Oct 2, 2017, at 1:05 PM, Glazier, Kelly <Glazier.Kelly@epa.gov> wrote:

Kevin and Nino,

As you may know, the booth is scheduled to be delivered and set up on Wednesday, October 4. The booth fulfills the request for a secure, private place for the Administrator to take calls. We expect it will also allow for discussion or review of classified information. If the booth will be utilized for classified purposes, we'll need to know so we can accredit it accordingly.

Please confirm that you would like us to assess the space for possible discussion and/or review of classified information and whether you would like it accredited at the Secret or Top Secret level.

Please be aware that the Administrator's safe is only accredited for storage up to the Secret level. If he is accessing TS in the booth, that information would have to be couriered and stored elsewhere by personnel cleared at that level.

Kelly

To: Glazier, Kelly[Glazier.Kelly@epa.gov]
Cc: Applestein, Brian[Applestein.Brian@epa.gov]
From: Lasher, Diane
Sent: Fri 10/6/2017 2:24:36 PM
Subject: Re: Booth

Ex. 5 - Deliberative Process

Diane K.Lasher
NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

On Oct 6, 2017, at 10:13 AM, Glazier, Kelly <Glazier.Kelly@epa.gov> wrote:

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Sent: Thursday, October 05, 2017 10:15 AM
To: Glazier, Kelly <Glazier.Kelly@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
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Please go ahead and see if we can

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

As an alternative,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Vaughn

From: Glazier, Kelly
Sent: Monday, October 02, 2017 6:23 PM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>
Subject: Fwd: Booth

Fysa

Sent from my iPhone

Begin forwarded message:

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Date: October 2, 2017 at 6:03:09 PM EDT
To: "Glazier, Kelly" <Glazier.Kelly@epa.gov>
Cc: "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Allen, Reginald" <Allen.Reginald@epa.gov>, "Ex. 7(c)"
Subject: Re: Booth

Kelly

Let me confirm this for you and get back asap. Ex. 7(c) is copied so he can follow up tomorrow.

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: [+1 202 263 9115](tel:+12022639115)

<image001.png>

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Kevin and Nino,

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Please confirm that you would like us to assess the space for possible discussion and/or review of classified information and whether you would like it accredited

at the Secret or Top Secret level.

Please be aware that the Administrator's safe is only accredited for storage up to the Secret level. If he is accessing TS in the booth, that information would have to be couriered and stored elsewhere by personnel cleared at that level.

Kelly

To: Glazier, Kelly[Glazier.Kelly@epa.gov]; Beverly, Joyce A.[Beverly.Joyce@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; Breaux, Michael E.[Breaux.Michael@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]
Cc: Applestein, Brian[Applestein.Brian@epa.gov]; Irizarry, Gilberto[Irizarry.Gilberto@epa.gov]; Woodyard, Josh[Woodyard.Joshua@epa.gov]; Clark, Becki[Clark.Beki@epa.gov]; Ruiz, Roberto[Ruiz.Roberto@epa.gov]; Grogard, Megan[Grogard.Megan@epa.gov]; LockhartJr, Garland[LockhartJr.Garland@epa.gov]; Coleman, Ronald-D[Coleman.Ronald-D@epa.gov]
From: Lee, Eugene
Sent: Fri 10/6/2017 1:31:02 PM
Subject: Re: Phone booth numbers - STATUS of Install

Latest Update:

EOC/Bowhead Team retested the STE this morning. The STE now receives a dial tone (it did not during the last test), however still not functional (error message when attempting to make a call). The issue appears to be the switch settings which is a matter for Verizon to address. The Verizon Account Manager is aware of this issue. Ronald Coleman, OEI (present during the testing this morning) is working with Verizon on this.

EOC/Bowhead Team is standing by to re-test once this issue is addressed.

EL

From: Glazier, Kelly
Sent: Friday, October 6, 2017 8:18 AM
To: Lee, Eugene; Beverly, Joyce A.; Lasher, Diane; Breaux, Michael E.; Vescio, Joseph
Cc: Applestein, Brian; Irizarry, Gilberto; Woodyard, Josh; Clark, Becki; Ruiz, Roberto; Grogard, Megan
Subject: RE: Phone booth numbers - STATUS of Install

Any update? Was Verizon successful in troubleshooting?

From: Lee, Eugene
Sent: Thursday, October 05, 2017 4:20 PM
To: Beverly, Joyce A. <Beverly.Joyce@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Breaux, Michael E. <Breaux.Michael@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>
Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>; Applestein, Brian <Applestein.Brian@epa.gov>; Irizarry, Gilberto <Irizarry.Gilberto@epa.gov>; Woodyard, Josh <Woodyard.Joshua@epa.gov>; Clark, Becki <Clark.Beki@epa.gov>; Cheatham, Reggie <cheatham.reggie@epa.gov>; Ruiz, Roberto <Ruiz.Roberto@epa.gov>

Subject: Re: Phone booth numbers - STATUS of Install

Folks,

For awareness, EOC/Bowhead Team went up this afternoon to install the STE. OEM, OEI, OARM and contractor support were present. While the STE is installed (i.e., physically), there is an issue with the ISDN line which is most likely something Verizon needs to address. Our understanding is that Verizon has made this a priority action and will work on the line tonight.

The EOC/Bowhead team will be available tomorrow morning to test the STE when called upon. Also, please note that the STE was tested in the SAF prior to bringing it to the Administrator's Office and it was functioning properly. So, we do not believe the issue is with the phone unit.

Also note, EOC/Bowhead team is maintaining control of the crypto card until the designated person in the Administrator's Office is available to sign. We were told that this likely will not be until Tuesday morning.

That said, we are standing by to test the system once we receive confirmation that Verizon has completed their troubleshooting effort.

Please let me know if you have any questions.

EL

From: Beverly, Joyce A.

Sent: Thursday, October 5, 2017 2:40 PM

To: Lasher, Diane; Lee, Eugene; Breaux, Michael E.; Vescio, Joseph

Cc: Glazier, Kelly; Applestein, Brian; Breaux, Michael E.

Subject: RE: Phone booth numbers

Diane,

I received both numbers and we are in the process of programming the STE. We will plan to meet with you by the elevator, or on the 3rd floor just before 3:00 pm so we can perform the installation. Thanks for your help.

Joyce

Joyce A. Beverly

Program Manager, NSEPP Contract

From: Lasher, Diane

Sent: Thursday, October 05, 2017 2:36 PM

To: Lee, Eugene <Lee.Eugene@epa.gov>; Beverly, Joyce A. <Beverly.Joyce@epa.gov>; Breaux, Michael E. <Breaux.Michael@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>; Applestein, Brian <Applestein.Brian@epa.gov>

Subject: FW: Phone booth numbers

I think you have the numbers but just in case

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Shaw, Steve

Sent: Thursday, October 05, 2017 2:01 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Mills, Michael <Mills.Michael@epa.gov>

Subject: Re: Phone booth numbers

Hello Diane,

O is for owner/Primary and M is for secondary member. This is a ISDN line.

Mike is over there waiting to gain access to the secure booth. His phone number is 202-945-7745.

Steve Shaw

Wiring /Special Projects Manager

ECS/EPA /OEI Contractor

Office 202-650-6188

Cell Ex. 6 - Personal Privacy

NPB 529 14th St. N.W. Suite 545

Washington D.C. 20045

From: Lasher, Diane

Sent: Thursday, October 5, 2017 1:48 PM

To: Mills, Michael; Shaw, Steve

Subject: RE: Phone booth numbers

What does O and M mean by the numbers

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Mills, Michael

Sent: Thursday, October 05, 2017 1:40 PM

To: Shaw, Steve <Shaw.Steve@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: Phone booth numbers

Steve,

The phone numbers for the phone booth are **Ex. 6 - Personal Privacy**

Michael L. Mills

Voice/Data Communications Engineer (Telecom)

OEI Contractor/SAIC/USEPA-End User Services Team (EUS)

Office: 202-250-8812

Cell: 202-945-7745

EPA East Bldg., B116L

1201 Constitution Ave.

Washington, DC 20004



To: Applestein, Brian[Applestein.Brian@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]
From: Lasher, Diane
Sent: Thur 10/5/2017 7:34:15 PM
Subject: RE: Even a 12 year old can do it!

For a STE to go secure only one person pushes secvoice to go secure, both parties do not push secvoice.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Applestein, Brian
Sent: Thursday, October 05, 2017 3:33 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>
Subject: RE: Even a 12 year old can do it!

Ok.

Also, the SOP indicates that both the Administrator and the party he is talking to will push the "secvoice" button to go secure. In thinking about it, that is only true for 2 STEs. If the other party is using a vIPER phone, they wouldn't do this. So, maybe that should change as well.

/r

Brian Applestein

Senior Security Analyst/NSI Program Task Lead

US Environmental Protection Agency

ManTech – Enterprise Support & Technology Solutions

Contract Officer Representative: Charles Neill

Ph: 202-564-4640

F: 202-565-2028

From: Lasher, Diane

Sent: Thursday, October 05, 2017 3:25 PM

To: Applestein, Brian <Applestein.Brian@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: Even a 12 year old can do it!

The SOP says to push to talk on the STE. The STE they installed in the booth does not have a push to talk handset. Mike Jones with OLEM is going to double check, but they do not think they have any in stock right now. If they do not have one the SOP will need to be changed.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Applestein, Brian
Sent: Thursday, October 05, 2017 2:49 PM
To: Glazier, Kelly <Glazier.Kelly@epa.gov>
Cc: Lasher, Diane <Lasher.Diane@epa.gov>
Subject: Even a 12 year old can do it!

Kelly,

Per your request, please see the attached.

/r

Brian Applestein
Senior Security Analyst/NSI Program Task Lead
US Environmental Protection Agency
ManTech – Enterprise Support & Technology Solutions
Contract Officer Representative: Charles Neill

Ph: 202-564-4640

F: 202-565-2028

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
Cc: Guilnard, Sebastien[Guilnard.Sebastien@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; bpathare[Pathare.Bhushan@epa.gov]; Praphanpoj, Pornthida[praphanpoj.pornthida@epa.gov]; Jenkins, Donna[Jenkins.Donna@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; kling.david@epa.gov[kling.david@epa.gov]
From: Wilson, SeVera
Sent: Tue 6/27/2017 9:21:36 PM
Subject: RE: Secure Communication for the Administrator

As I mentioned, we were looking at the space for structure requirements only.

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:19 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov
Subject: Re: Secure Communication for the Administrator

Ohs was supposed to be the primary poc on this issue as they were obtaining the specific needs and requirements from the Administrator.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jun 27, 2017, at 5:16 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

We are going up there to determine if the space can hold the 600- 800 LB box. Kelly or Diane will invite OHS, I am sure. Thanks.

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:14 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov
Subject: Re: Secure Communication for the Administrator

Who from ohs is included in these discussions?

David Kring's folks need to be included.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jun 27, 2017, at 5:11 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Spoke with the Deputy Chief of Staff , Kevin C, we will meet him @7:30 am on Thursday. In the Administrator's office. Invite is forthcoming . Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 3:23 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilmard.Sebastien@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilmard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Guilnard, Sebastien

Sent: Tuesday, June 27, 2017 11:11 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane
<Lasher.Diane@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida
<praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:41 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Hale, Michelle
Importance: Normal
Subject: Administrator's standing desk being delivered
Start Date/Time: Fri 7/28/2017 6:30:00 PM
End Date/Time: Fri 7/28/2017 7:30:00 PM

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
Cc: Woodward, Cheryl[Woodward.Cheryl@epa.gov]
From: Hale, Michelle
Sent: Thur 3/2/2017 2:44:50 PM
Subject: Administrator's Office

Donna,

As we discussed this morning I am following up with a detailed email so that we can better coordinate the needs of the Administrator's Office.

1. On Friday, March 3, at approximately 1:30 p.m. we will have a U-Haul arriving with items for the Administrator's office. I am working on getting the description of the vehicle and the tag number for security purposes. Please respond with the exact location of where the driver should go upon arriving.

2. We have the following maintenance needs:

a. An order has been submitted for the door next to my desk to be worked on – it currently slams shut.

b. A new item—the second window in the Administrator's office is not closing properly and has been blowing open.

c. The door to the closet between my office and the Administrator's office is dragging on the floor which is noisy and is scraping the wood floor.

3. I would like the two drawer filing cabinet located next to the receptionist desk in the foyer moved to behind my desk under the window. (I've measured and it should fit fine.)

4. I would like the large cabinet currently located in the foyer/sitting area to be moved to the Administrator's office. (It looks like it is composed of two pieces, a lower cabinet

and a hutch – if so that would make the move through the doorways doable.) The Administrator and I will determine today the location in his office where it will need to be located.

5. I know you are working on getting an older desk and standing desk for the Administrator – thank you. And, I believe that Cheryl has asked to have the stained settee replaced in our office area. Additionally, I believe that SeVera mentioned getting some additional chairs for the Administrator's office if you are able to locate some.

6. I appreciate your help getting art from the Smithsonian. I am hopeful that the Administrator will have time to review the art samples that were sent to me via email and make his selections soon.

Can you think of other items that we have discussed or that Reggie and/or Cheryl have mentioned?

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are

hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Vizian, Donna
Sent: Thur 6/1/2017 10:02:11 PM
Subject: Re: The Administrator's Refinished Desk - Update

Will ask. We have to pick up both

On Jun 1, 2017, at 6:00 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

Awesome. Can you get the chair and desk here at about 5pm tomorrow????

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

On Jun 1, 2017, at 5:54 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Some good news – the desk is done.

<4.jpg>

To: Bowman, Liz[Bowman.Liz@epa.gov]
From: Jackson, Ryan
Sent: Wed 9/27/2017 5:24:20 PM
Subject: Fwd: The Blaze: The Environmental Protection Agency took an expensive step to prevent leaks, 9/27/17

Interesting take.

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Sorokin, Nicholas" <sorokin.nicholas@epa.gov>
Date: September 27, 2017 at 12:56:23 PM EDT
To: AO OPA OMR CLIPS <AO_OPA_OMR_CLIPS@epa.gov>
Subject: The Blaze: The Environmental Protection Agency took an expensive step to prevent leaks, 9/27/17

The Blaze

<http://www.theblaze.com/news/2017/09/26/the-environmental-protection-agency-took-an-expensive-step-to-prevent-leaks/>

The Environmental Protection Agency took an expensive step to prevent leaks

By Aaron Colen, 9/26/17

-

Environmental Protection Agency Administrator Scott Pruitt is determined to prevent people from listening in on his phone calls. How determined? He's having a \$25,000 custom-made soundproof communications booth installed in his office.

The privacy booth

Manufactured by Acoustical Solutions, the communications booth will be a full-scale

enclosure that's normally used to conduct hearing tests, with some unspecified modifications that multiplied the cost.

"They had a lot of modifications," said Steve Snider, a salesman for Acoustical Solutions, according to the Washington Post. "Their main goal was they wanted essentially a secure phone booth that couldn't be breached from a data point of view or from someone standing outside eavesdropping."

The booth should be completed by early October.

Other privacy measures by the EPA

Pruitt has faced heightened scrutiny since becoming the EPA Administrator, in part due to emails that came out in an open records request detailing his interactions with the oil and gas industry.

As a result, Pruitt and his agency have instituted other privacy and security measures, such as:

- Avoiding the use of email communication, preferring face-to-face delivery of information
- Requiring employees to surrender cell phones and other devices before meetings at Pruitt's office
- Not publicly posting Pruitt's appointment calendars, which was previously a common agency practice
- Tripling Pruitt's personal security detail

Why do they need it?

While a privacy booth of this magnitude is unique, the idea of secure locations in government offices for sensitive information to be shared is not.

Most federal Cabinet offices have a Sensitive Compartmented Information Facility where secured communications can take place and be safe from outside eavesdropping or hacking.

An EPA spokeswoman said the EPA's SCIF needed to be updated, so they opted for this more advanced option from Acoustical Solutions.

Nicholas Sorokin

Office of Media Relations Intern

U.S. Environmental Protection Agency

Telephone: (202) 564-5334

sorokin.nicholas@epa.gov

To: Bowman, Liz[Bowman.Liz@epa.gov]
From: Jackson, Ryan
Sent: Tue 9/26/2017 5:32:19 PM
Subject: RE: privacy booth

Ex. 5 - Deliberative Process

From: Bowman, Liz
Sent: Tuesday, September 26, 2017 1:17 PM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: FW: privacy booth

From: Dennis, Brady [mailto:Brady.Dennis@washpost.com]
Sent: Tuesday, September 26, 2017 1:14 PM
To: Bowman, Liz <Bowman.Liz@epa.gov>
Subject: RE: privacy booth

Thanks for getting back to me on it, Liz. Appreciate it.

I guess the one thing that's still unclear to me is that EPA already has a SCIF, if I understand correctly. What about that one needs to be updated?

From: Bowman, Liz [mailto:Bowman.Liz@epa.gov]
Sent: Tuesday, September 26, 2017 1:12 PM
To: Dennis, Brady <Brady.Dennis@washpost.com>
Subject: RE: privacy booth

Hi Brady – Thanks for pinging me, I saw this and then it slipped my mind...here you go:

What you are referring to is a secured communication area in the administrator's office so secured calls can be received and made. Federal agencies need to have one of these so that secured communications, not subject to hacking from the outside, can be held. It's called a Sensitive Compartmented Information Facility (SCIF). This is something which a number, if not all, cabinet offices have and EPA needs to have updated.

From: Dennis, Brady [<mailto:Brady.Dennis@washpost.com>]
Sent: Tuesday, September 26, 2017 9:30 AM
To: Bowman, Liz <Bowman.Liz@epa.gov>
Subject: privacy booth

Hi Liz,

Wanted to touch base with you about a contract I came across in the federal procurement database. It's for \$24,570 to construct a "privacy booth" for the EPA administrator. According to the contract, it's supposed to be finished in the next couple weeks. It's likely something we will write about today, but of course I wanted to check first with you about what exactly is being installed? And what exactly is its purpose?

Also, I'm wondering if this is part of broader security infrastructure that's being built in the administrator's office? Are there other security measures being constructed?

Happy to talk further about it.

Appreciate it,

-brady

Brady Dennis

The Washington Post

202-334-7745

brady.dennis@washpost.com

@brady_dennis

To: Bowman, Liz[Bowman.Liz@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Greaves, Holly[greaves.holly@epa.gov]
From: Jackson, Ryan
Sent: Tue 9/26/2017 1:39:07 PM
Subject: RE: privacy booth

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Bowman, Liz
Sent: Tuesday, September 26, 2017 9:32 AM
To: Jackson, Ryan <jackson.ryan@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Greaves, Holly <greaves.holly@epa.gov>
Subject: Fwd: privacy booth

What is this?

Sent from my iPhone

Begin forwarded message:

From: "Dennis, Brady" <Brady.Dennis@washpost.com>
Date: September 26, 2017 at 9:30:06 AM EDT
To: "Bowman.Liz@epa.gov" <Bowman.Liz@epa.gov>
Subject: privacy booth

Hi Liz,

Wanted to touch base with you about a contract I came across in the federal procurement database. It's for \$24,570 to construct a "privacy booth" for the EPA administrator.

According to the contract, it's supposed to be finished in the next couple weeks. It's likely something we will write about today, but of course I wanted to check first with you about what exactly is being installed? And what exactly is its purpose?

Also, I'm wondering if this is part of broader security infrastructure that's being built in the administrator's office? Are there other security measures being constructed?

Happy to talk further about it.

Appreciate it,

-brady

Brady Dennis

The Washington Post

202-334-7745

brady.dennis@washpost.com

@brady_dennis

To: Vizian, Donna[Vizian.Donna@epa.gov]
From: Jackson, Ryan
Sent: Thur 9/28/2017 2:12:51 AM
Subject: Re: Contract

Ex. 5 - Deliberative Process

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

> On Sep 27, 2017, at 9:02 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:
>

Ex. 5 - Deliberative Process

>> On Sep 27, 2017, at 5:49 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

Ex. 5 - Deliberative Process

>> -----Original Message-----

>> From: Bowman, Liz

>> Sent: Wednesday, September 27, 2017 5:49 PM

>> To: Jackson, Ryan <jackson.ryan@epa.gov>

>> Subject: RE: Contract

Ex. 5 - Deliberative Process

>> -----Original Message-----

>> From: Jackson, Ryan

>> Sent: Wednesday, September 27, 2017 5:42 PM

>> To: Bowman, Liz <Bowman.Liz@epa.gov>

>> Subject: FW: Contract

Ex. 5 - Deliberative Process

>> -----Original Message-----

>> From: Vizian, Donna

>> Sent: Wednesday, September 27, 2017 4:50 PM

>> To: Jackson, Ryan <jackson.ryan@epa.gov>

>> Subject: RE: Contract

Ex. 5 - Deliberative Process

>> -----Original Message-----

>> From: Jackson, Ryan

>> Sent: Wednesday, September 27, 2017 4:09 PM

>> To: Vizian, Donna <Vizian.Donna@epa.gov>

>> Subject: RE: Contract

>>

>> I mean why would I

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

>> -----Original Message-----

>> From: Vizian, Donna

>> Sent: Wednesday, September 27, 2017 3:43 PM

>> To: Jackson, Ryan <jackson.ryan@epa.gov>

>> Subject: Contract

>>

Ex. 5 - Deliberative Process

Please see the highlights below

>>

>> -----Original Message-----

>> From: Patrick, Kimberly

>> Sent: Wednesday, September 27, 2017 3:41 PM

>> To: Vizian, Donna <Vizian.Donna@epa.gov>

>> Cc: Stewart, Keith <Stewart.Keith@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>

>> Subject:

>>

>> Points:

>>

>> 1. Keith Stewart (HPOD Division Director) spoke with the president of Acoustical Solutions (Mr. Neimann) this afternoon around 3:15 to discuss concerns about the news article's inference that the Agency overpaid for the Administrator's secure booth.

>>

>> 2. Mr. Neimann stated that their employee Mr. Snyder was somehow baited into discussing the EPA contract, and that the reporter did not indicate that they were a reporter, and that the conversation began with a general discussion about acoustical booths.

>>

>> 3. When asked how they could make this better, we stated that seeking a clarification of the story on the cost issue would be appreciated.

>>

>> 4. They will pursue a clarification and keep us updated.

>>

>> Kimberly Y. Patrick, Director

>> EPA Office of Acquisition Management

>> Office: 202-564-4310

>> Mobile

Ex. 6 - Personal Privacy

From: Jefferson, Gayle
Importance: Normal
Subject: Status of Stand Up Desk for Administrator - to be delivered this week
Start Date/Time: Mon 7/31/2017 4:00:00 AM
End Date/Time: Tue 8/1/2017 4:00:00 AM

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Jackson, Ryan
Sent: Tue 7/25/2017 1:24:17 PM
Subject: Fwd: Standing Desk

We seem to have two tracks.

I guess I'm glad people are so eager now to help.

Ryan Jackson
Chief of Staff
U.S. EPA
Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Smith, Angelo" <Smith.Angelo@epa.gov>
Date: July 25, 2017 at 9:13:31 AM EDT
To: "Wilson, SeVera" <Wilson.SeVera@epa.gov>, "Jenkins, Donna" <Jenkins.Donna@epa.gov>, "Hale, Michelle" <hale.michelle@epa.gov>, "Allen, Reginald" <Allen.Reginald@epa.gov>
Cc: "Ellison, Mardiko" <Ellison.Mardiko@epa.gov>, "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Jackson, Ryan" <jackson.ryan@epa.gov>, "Vizian, Donna" <Vizian.Donna@epa.gov>, "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>, "Johnson, Dexter" <Johnson.Dexter@epa.gov>
Subject: RE: Standing Desk

GM SeVera,

We will be on standby.

Angelo Smith

Alutiiq LLC

Program Manager

Smith.Angelo@epa.gov

Contractor To EPA

EPA/RRB/Rm.B1.12-A1

(o)202-564-0142

Ex. 6 - Personal Privacy

(f)202-564-3078

From: Wilson, SeVera
Sent: Tuesday, July 25, 2017 9:00 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Smith, Angelo <Smith.Angelo@epa.gov>; Johnson, Dexter <Johnson.Dexter@epa.gov>
Subject: RE: Standing Desk

Angelo, Please have a few guys on standby. Thank you.

From: Jenkins, Donna
Sent: Tuesday, July 25, 2017 8:44 AM
To: Hale, Michelle <hale.michelle@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: Standing Desk

GM Everyone,

I just spoke to Peter and he informed me that he will try to deliver on Friday, July 28th

around 3:00pm. If he runs into a problem he will be here Monday, July 31st in the am.

SeVera,

He will be sending me an e-mail with his truck information for access to the North Loading Dock.

I will contact you all if anything changes.

Have a safe day.

From: Hale, Michelle
Sent: Tuesday, July 25, 2017 8:39 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: Standing Desk

Sounds good.

From: Jenkins, Donna
Sent: Tuesday, July 25, 2017 5:56 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: Standing Desk

GM SeVera,

Per the note below. I will contact Peter this morning and see if we can do this a little earlier. I know that we will probably have Labor Services pick up and put the Desk together. Please advise.

Thank you

From: Allen, Reginald
Sent: Monday, July 24, 2017 6:21 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Standing Desk

SeVera / Donna

I spoke with the delivery service rep for the standing desk (Peter at Ex. 6 - Personal Privacy) he said the earliest possible time he can deliver the standing desk is this Friday (28 Jun) around 4PM if all his deliveries enroute to DC go smoothly.

He said most likely it will be Monday morning given that he does in home deliveries and there are always delays.

Please contact him directly tomorrow to coordinate delivery at the earliest possible date.

Thanks

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell **Ex. 6 - Personal Privacy**

From: Jefferson, Gayle
Location: 3000 South (Administrator's Office)
Importance: Normal
Subject: FW: Secure Communication for the Administrator
Start Date/Time: Thur 6/29/2017 11:30:00 AM
End Date/Time: Thur 6/29/2017 12:00:00 PM

-----Original Appointment-----

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:19 PM
To: Wilson, SeVera; Jefferson, Gayle; Chmielewski, Kevin
Cc: Guilnard, Sebastien; Lasher, Diane; bpathare; Praphanpoj, Pornthida; Jenkins, Donna; Glazier, Kelly; king.david@epa.gov; Applestein, Brian; Chopp, Justine; Sterling, Sherry; Stewart, Neil; Perry, Mike
Subject: Secure Communication for the Administrator
When: Thursday, June 29, 2017 7:30 AM-8:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: 3000 South (Administrator's Office)

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:14 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; king.david@epa.gov
Subject: Re: Secure Communication for the Administrator

Who from ohs is included in these discussions?

David Kring's folks need to be included.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jun 27, 2017, at 5:11 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Spoke with the Deputy Chief of Staff , Kevin C, we will meet him @7:30 am on Thursday.
In the Administrator's office. Invite is forthcoming . Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 3:23 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Guilnard, Sebastien
Sent: Tuesday, June 27, 2017 11:11 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 6:41 AM
To: Lasher, Diane <Lasher.Diane@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

To: Baker, Philip[baker.philip@epa.gov]
From: Jefferson, Gayle
Sent: Mon 8/14/2017 8:17:38 PM
Subject: RE: IT infrastructure support for the Administrator's Booth

Gotta keep all in the email loop on this project – no one on one comms.....

G

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Baker, Philip
Sent: Monday, August 14, 2017 4:06 PM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

I forwarded this to Steve Shaw after the first email. He was part of all the meetings.

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building

1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

IPhone: Ex. 6 - Personal Privacy

FAX: (202)565-2935

Baker.philip@epa.gov

From: Jefferson, Gayle

Sent: Monday, August 14, 2017 3:31 PM

To: Bellerose, William <Bellerose.William@epa.gov>; Baker, Philip <baker.philip@epa.gov>;
Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Could someone run this by our OEI POCs – they are not on this email.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Monday, August 14, 2017 3:14 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;

Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Gayle,

Unless Diane or Joe objects, see below.

1. Are you requesting a standard ISDN or a Secure ISDN – Secure ISDN
2. The general short and/or long term purpose for use of this line – to make secure phone calls
3. Type of Phone Set Used – STE and ViPer
4. Long distance required? - Yes
5. Do you require an ability to bypass the dial 9 to get an outside line - Yes
6. Confirm whether number should be published (eBus record needs to reflect this)- No
7. Caller ID should read as? – Private - no number displayed

William “Bill” Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Monday, August 14, 2017 3:09 PM

To: Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Please loop in Bill Bellerose and OEI.

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: (Ex. 6 - Personal Privacy)

From: Baker, Philip

Sent: Monday, August 14, 2017 3:07 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: FW: IT infrastructure support for the Administrator's Booth

Importance: High

Diane/Joe,

Can either of you answer this for Adrian?

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

IPhone: Ex. 6 - Personal Privacy

FAX: (202)565-2935

Baker.philip@epa.gov

From: Jenkins, Donna
Sent: Monday, August 14, 2017 2:56 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Baker, Philip <baker.philip@epa.gov>
Cc: McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

Good Afternoon,

FYI. I sent the requested information to Kevin to respond. If you have any information, can you provide it to Adrian McCullough please.

Thank you

From: Jenkins, Donna

Sent: Monday, August 14, 2017 2:17 PM
To: Chmielewski, Kevin <chmielewski.kevin@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

GA Kevin,

Can you answer these questions. Please see note below this is in reference to the Administrator's Secured Booth.

Thank you

From: McCullough, Adrian
Sent: Monday, August 14, 2017 1:56 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth
Importance: High

Hi Donna:

In order to determine how to provision your service, we'd need to know the answers to the following. Please reply asap so that we can submit your request to Verizon:

1. Are you requesting a standard ISDN or a Secure ISDN
2. The general short and/or long term purpose for use of this line
3. Type of Phone Set Used
4. Long distance required?
5. Do you require an ability to bypass the dial 9 to get an outside line
6. Confirm whether number should be published (eBus record needs to reflect this)

7. Caller ID should read as?

Note you may need additional YA/LD order(s), based on your answers.

Please call me if any questions

Thanks so much ☺

Adrian McCullough

Voice/Data Communications Engineer,

Supporting HQs Special Projects & Space Alterations

OEI/SAIC Contractor/USEPA-End User Services Team (EUS)

Desk: 202-650-6162

Mobile: TBD

Fax: 202-650-6199

From: Vogel, Carol

Sent: Friday, August 11, 2017 11:02 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Order number ORD0114295 has been placed for the ISDN line for the Administrator's booth.

Best,

Carol Vogel

202-564-0426

From: Jenkins, Donna
Sent: Friday, August 11, 2017 5:50 AM
To: Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vogel, Carol <Vogel.Carol@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

I will submit this request today.

Thank you

From: Bellerose, William
Sent: Thursday, August 10, 2017 5:19 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>
Subject: IT infrastructure support for the Administrator's Booth
Importance: High

Darryl/Scott,

The cable pull/install for the Administrator's booth should be billed to WCF order # ORD0113417. This request was submitted by Donna Jenkins on July 14, 2017.

Donna,

Please submit another Ebusiness order for an ISDN line, this will be a YA request for the National ISDN line for the booth. In the description portion you can cut and paste: Please route to David Horton, EPA's Verizon technician.

Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

To: Wilson, SeVera[Wilson.SeVera@epa.gov]; Woodward, Cheryl[Woodward.Cheryl@epa.gov]
Cc: Lasher, Diane[Lasher.Diane@epa.gov]; Guilnard, Sebastien[Guilnard.Sebastien@epa.gov]; Praphanpoj, Pornthida[praphanpoj.pornthida@epa.gov]; Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Hale, Michelle
Sent: Tue 6/27/2017 7:31:54 PM
Subject: RE: Secure Communication for the Administrator

Yes, that would be fine.

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 3:28 PM
To: Hale, Michelle <hale.michelle@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Cc: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: FW: Secure Communication for the Administrator

Afternoon Cheryl/Michele. Can we visit the Administrator's office on Thursday or Friday early in the am? We need to look at the proposed space for the secured telephone conversational room. Thanks.

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Guilnard, Sebastien

Sent: Tuesday, June 27, 2017 11:11 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida
<praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:41 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Jenkins, Donna
Sent: Mon 8/14/2017 7:02:02 PM
Subject: FW: IT infrastructure support for the Administrator's Booth

GA Kevin,

Per the note below. Spoke with Phillip Baker and he is forwarding this information to SMD Staff as well.

Thank you

From: Jenkins, Donna
Sent: Monday, August 14, 2017 2:17 PM
To: Chmielewski, Kevin <chmielewski.kevin@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

GA Kevin,

Can you answer these questions. Please see note below this is in reference to the Administrator's Secured Booth.

Thank you

From: McCullough, Adrian
Sent: Monday, August 14, 2017 1:56 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

Importance: High

Hi Donna:

In order to determine how to provision your service, we'd need to know the answers to the following. Please reply asap so that we can submit your request to Verizon:

1. Are you requesting a standard ISDN or a Secure ISDN
2. The general short and/or long term purpose for use of this line
3. Type of Phone Set Used
4. Long distance required?
5. Do you require an ability to bypass the dial 9 to get an outside line
6. Confirm whether number should be published (eBus record needs to reflect this)
7. Caller ID should read as?

Note you may need additional YA/LD order(s), based on your answers.

Please call me if any questions

Thanks so much ☺

Adrian McCullough

Voice/Data Communications Engineer,

Supporting HQs Special Projects & Space Alterations

OEI/SAIC Contractor/USEPA-End User Services Team (EUS)
Desk: 202-650-6162

Mobile: TBD

Fax: 202-650-6199

From: Vogel, Carol

Sent: Friday, August 11, 2017 11:02 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Order number ORD0114295 has been placed for the ISDN line for the Administrator's booth.

Best,

Carol Vogel

202-564-0426

From: Jenkins, Donna

Sent: Friday, August 11, 2017 5:50 AM

To: Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vogel, Carol <Vogel.Carol@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

I will submit this request today.

Thank you

From: Bellerose, William
Sent: Thursday, August 10, 2017 5:19 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>
Subject: IT infrastructure support for the Administrator's Booth
Importance: High

Darryl/Scott,

The cable pull/install for the Administrator's booth should be billed to WCF order # ORD0113417. This request was submitted by Donna Jenkins on July 14, 2017.

Donna,

Please submit another Ebusiness order for an ISDN line, this will be a YA request for the National ISDN line for the booth. In the description portion you can cut and paste: Please route to David Horton, EPA's Verizon technician.

Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: (Ex. 6 - Personal Privacy

To: Myers, Kevin[Myers.Kevin@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]
Cc: Lasher, Diane[Lasher.Diane@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; OARM-OA-HQ-OB[OARM-OA-HQ-OB@epa.gov]
From: Moran, Jordan
Sent: Fri 9/29/2017 11:24:56 AM
Subject: Re: Question??? Acoustic Booth Delivery

Great to hear.

Ex. 6 - Personal Privacy

I am still waiting for the freight company to confirm vehicle/driver specifics.

When do you require this by?

So that i can tell the freight company that they have a deadline.

The exact truck arrival time will only be able to be confirmed on the day.

So, if this is need in advance, i would block out a windows of arrive at 10am depart at 12.30pm.

This is the maximum range of when and how long they will be on-site.

Best regards,

Jordan

----- Original message -----

From: "Myers, Kevin" <Myers.Kevin@epa.gov>

Date: 9/29/17 6:42 AM (GMT-05:00)

To: "Moran, Jordan" <jmoran@acousticalsolutions.com>, "Wilson, SeVera" <Wilson.SeVera@epa.gov>

Cc: "Lasher, Diane" <Lasher.Diane@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>, OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>

Subject: RE: Question??? Acoustic Booth Delivery

Thank you Jordan-

The information provided is fine

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

We will also need the time/date of delivery arrival/departure and the vehicle info (make, model, color, tag#)

Ex. 6 - Personal Privacy

Thanks again-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: Ex. 6 - Personal Privacy

From: Moran, Jordan [mailto:jmoran@acousticalsolutions.com]
Sent: Thursday, September 28, 2017 4:48 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Myers, Kevin <Myers.Kevin@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Question???

Morning,

Attached is my information.

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

Best Regards,

Jordan

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]
Sent: Thursday, September 28, 2017 7:57 AM
To: Moran, Jordan <jmoran@acousticalsolutions.com>
Cc: Myers, Kevin <Myers.Kevin@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: FW: Question???

Good Morning Jordan. Please fill out the attached form ASAP and follow the instructions per the email. Thanks.

From: Myers, Kevin
Sent: Thursday, September 28, 2017 7:52 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Subject: RE: Question???

Hi SeVera-

Please have the attached form filled out with his information. Upon completion, please send a copy of this form along with details of the visit/event to EPA's Office of Homeland Security (John C. Martin and Steven Williams) and cc oarm-oa-hq-ob@epa.gov.

Thank you-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Thursday, September 28, 2017 6:02 AM
To: OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Subject: Question???

Good Morning. As we are preparing for the delivery and installation of the communications booth for the Administrator on October 4, a question has been asked: One of the installers is not a us citizen, but has a visa. Will he been granted access to enter into the building during the installation? Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Lasher, Diane[Lasher.Diane@epa.gov]
Cc: Beverly, Joyce A.[Beverly.Joyce@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]; Breaux, Michael E.[Breaux.Michael@epa.gov]
From: Beverly, Joyce A.
Sent: Wed 9/13/2017 3:04:44 PM
Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Hello Diane,

I have a long and short answer to your question about the CAT6 fiber.

The short answers is:

Their Cat 6 cable should be fine **if it is what the service provider delivered when ISDN cable and service was requested**. A test will confirm that everything is fine with it.

The long answer is:

ANSI TIA/EIA-568-B.2-1 is the standard for Category 6 cabling.

-It states Category 6 cabling is essentially the same as Category 5 and 5e except it has better shielding to prevent crosstalk between the 8 conductors contained within.

Per the STE handbook, the ISDN line for a STE must terminated (the plastic ends put on the cable) with **RJ-45 connectors**.

Joyce

Joyce A. Beverly

Program Manager, NSEPP Contract

From: Lasher, Diane

Sent: Wednesday, September 13, 2017 7:24 AM

To: Beverly, Joyce A. <Beverly.Joyce@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>;
Breau, Michael E. <Breau.Michael@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order #
ORD0113417

Thanks Joyce!

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Beverly, Joyce A.

Sent: Wednesday, September 13, 2017 7:17 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>;
Breau, Michael E. <Breau.Michael@epa.gov>

Cc: Beverly, Joyce A. <Beverly.Joyce@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order #
ORD0113417

Good Morning Diane,

What I am told is that we have CAT5 connections here in the SCIF/SAF, and CAT6 is an upgrade cable. The team who was working on cable installation had discussions with Garland, and unfortunately Garland is on vacation this week. When the rest of my team arrives, I will ask them if it makes a difference, but I'm pretty sure the CAT6 cable is fine. We will get back to you as soon as possible.

Joyce

Joyce A. Beverly

Program Manager, NSEPP Contract

From: Lasher, Diane

Sent: Wednesday, September 13, 2017 6:47 AM

To: Vescio, Joseph <Vescio.Joseph@epa.gov>; Beverly, Joyce A. <Beverly.Joyce@epa.gov>; Breaux, Michael E. <Breaux.Michael@epa.gov>

Subject: FW: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Is CAT6 cable what is needed for a STE?

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Bellerose, William

Sent: Tuesday, September 12, 2017 4:04 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>

Subject: FW: IT infrastructure support for the Administrator's Booth - Ebiz order #
ORD0113417

Diane,

OEI ran CAT6 cable for the STE phone that will be installed in the booth. They ran this cable a few weeks ago.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Tuesday, September 12, 2017 3:16 PM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Shaw, Steve <Shaw.Steve@epa.gov>; Norman Loving <Loving.Norman@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth - Ebiz order # ORD0113417

Darryl/Scott,

Please confirm the type of cable(s) that were pulled for the Administrator's future phone booth. The eBusiness order number for this request is # 0113417.

Thanks,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Lasher, Diane

Sent: Monday, August 14, 2017 3:39 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Bellerose, William <Bellerose.William@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier,

Kelly <Glazier.Kelly@epa.gov>

Subject: Re: IT infrastructure support for the Administrator's Booth

Scott and Darryl,

Please review the below emails and let the group on this email know if you have any concerns or if you are okay with the comments in reference to the phone questions and responses.

Thank you

Diane K.Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

On Aug 14, 2017, at 3:31 PM, Jefferson, Gayle <Jefferson.Gayle@epa.gov> wrote:

Could someone run this by our OEI POCs – they are not on this email.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Monday, August 14, 2017 3:14 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: IT infrastructure support for the Administrator's Booth

Gayle,

Unless Diane or Joe objects, see below.

1. Are you requesting a standard ISDN or a Secure ISDN – Secure ISDN
2. The general short and/or long term purpose for use of this line – to make secure phone calls
3. Type of Phone Set Used – STE and ViPer
4. Long distance required? - Yes
5. Do you require an ability to bypass the dial 9 to get an outside line - Yes
6. Confirm whether number should be published (eBus record needs to reflect this)-
No
7. Caller ID should read as? – Private - no number displayed

William “Bill” Bellerose

Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: **Ex. 6 - Personal Privacy**

From: Jefferson, Gayle
Sent: Monday, August 14, 2017 3:09 PM
To: Baker, Philip <baker.philip@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>
Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

Please loop in Bill Bellerose and OEI.

Gayle L. Jefferson
Director
Facilities Management and Services Division (FMSD)
OA/OARM/USEPA
Main Number: (202)564-2030
Direct Number: (202)564-1630
Cell Number: **Ex. 6 - Personal Privacy**

From: Baker, Philip
Sent: Monday, August 14, 2017 3:07 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

Diane/Joe,

Can either of you answer this for Adrian?

Phil Baker

Office Manager

Facilities Management and Services Division/OA/OARM
Environmental Protection Agency Headquarters
William Jefferson Clinton Building
1200 Pennsylvania Avenue, N. W.
Mail Code: 3204T
Washington, DC 20460

Phone: (202)566-0135

IPhone: Ex. 6 - Personal Privacy

FAX: (202)565-2935

Baker.philip@epa.gov

From: Jenkins, Donna

Sent: Monday, August 14, 2017 2:56 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Baker, Philip <baker.philip@epa.gov>

Cc: McCullough, Adrian <McCullough.Adrian@epa.gov>

Subject: FW: IT infrastructure support for the Administrator's Booth

Importance: High

Good Afternoon,

FYI. I sent the requested information to Kevin to respond. If you have any information, can you provide it to Adrian McCullough please.

Thank you

From: Jenkins, Donna
Sent: Monday, August 14, 2017 2:17 PM
To: Chmielewski, Kevin <chmielewski.kevin@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: FW: IT infrastructure support for the Administrator's Booth
Importance: High

GA Kevin,

Can you answer these questions. Please see note below this is in reference to the Administrator's Secured Booth.

Thank you

From: McCullough, Adrian
Sent: Monday, August 14, 2017 1:56 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Vogel, Carol <Vogel.Carol@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth
Importance: High

Hi Donna:

In order to determine how to provision your service, we'd need to know the answers to the following. Please reply asap so that we can submit your request to Verizon:

1. Are you requesting a standard ISDN or a Secure ISDN
2. The general short and/or long term purpose for use of this line
3. Type of Phone Set Used
4. Long distance required?
5. Do you require an ability to bypass the dial 9 to get an outside line
6. Confirm whether number should be published (eBus record needs to reflect this)
7. Caller ID should read as?

Note you may need additional YA/LD order(s), based on your answers.

Please call me if any questions

Thanks so much ☺

Adrian McCullough

Voice/Data Communications Engineer,

Supporting HQs Special Projects & Space Alterations

OEI/SAIC Contractor/USEPA-End User Services Team (EUS)

Desk: 202-650-6162

Mobile: TBD

Fax: 202-650-6199

From: Vogel, Carol

Sent: Friday, August 11, 2017 11:02 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <[OARM-OA-HQ-](#)

OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Quarles, Michael
<Quarles.Michael@epa.gov>; McCullough, Adrian <McCullough.Adrian@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

Order number ORD0114295 has been placed for the ISDN line for the Administrator's booth.

Best,

Carol Vogel

202-564-0426

From: Jenkins, Donna
Sent: Friday, August 11, 2017 5:50 AM
To: Bellerose, William <Bellerose.William@epa.gov>; Fisher, Darryl
<fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>; Vogel, Carol
<Vogel.Carol@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>
Subject: RE: IT infrastructure support for the Administrator's Booth

I will submit this request today.

Thank you

From: Bellerose, William
Sent: Thursday, August 10, 2017 5:19 PM
To: Fisher, Darryl <fisher.darryl@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>;
Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Baker, Philip <baker.philip@epa.gov>

Subject: IT infrastructure support for the Administrator's Booth
Importance: High

Darryl/Scott,

The cable pull/install for the Administrator's booth should be billed to WCF order # ORD0113417. This request was submitted by Donna Jenkins on July 14, 2017.

Donna,

Please submit another Ebusiness order for an ISDN line, this will be a YA request for the National ISDN line for the booth. In the description portion you can cut and paste: Please route to David Horton, EPA's Verizon technician.

Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Lasher, Diane
Location: 3000 South (Administrator's Office)
Importance: Normal
Subject: FW: Secure Communication for the Administrator
Start Date/Time: Thur 6/29/2017 11:30:00 AM
End Date/Time: Thur 6/29/2017 12:00:00 PM

If you can make it, we are going to be looking at the Administrator's office, the location they want to put the booth.

-----Original Appointment-----

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:19 PM
To: Wilson, SeVera; Jefferson, Gayle; Chmielewski, Kevin
Cc: Guilnard, Sebastien; Lasher, Diane; bpathare; Praphanpoj, Pornthida; Jenkins, Donna; Glazier, Kelly; king.david@epa.gov
Subject: Secure Communication for the Administrator
When: Thursday, June 29, 2017 7:30 AM-8:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: 3000 South (Administrator's Office)

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:14 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; king.david@epa.gov
Subject: Re: Secure Communication for the Administrator

Who from ohs is included in these discussions?

David Kring's folks need to be included.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy Cell

On Jun 27, 2017, at 5:11 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Spoke with the Deputy Chief of Staff , Kevin C, we will meet him @7:30 am on Thursday. In the Administrator's office. Invite is forthcoming . Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 3:23 PM

To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Guilnard, Sebastien
Sent: Tuesday, June 27, 2017 11:11 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 6:41 AM
To: Lasher, Diane <Lasher.Diane@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

To: Guilnard, Sebastien[Guilnard.Sebastien@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]
Cc: bpathare[Pathare.Bhushan@epa.gov]; Praphanpoj, Pornthida[praphanpoj.pornthida@epa.gov]
From: Lasher, Diane
Sent: Tue 6/27/2017 3:55:47 PM
Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Guilnard, Sebastien
Sent: Tuesday, June 27, 2017 11:11 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 6:41 AM
To: Lasher, Diane <Lasher.Diane@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

To: Wilson, Jessica[Wilson.Jessica@epa.gov]
From: Lasher, Diane
Sent: Fri 8/11/2017 7:19:11 PM
Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Great, also please capture Darryl's question below

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Wilson, Jessica
Sent: Friday, August 11, 2017 2:28 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>
Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>
Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Thank you Diane I have sent the questions off to the contractors now, and have requested that you be CC'd the entire way through.

Thank you and have a great weekend,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Lasher, Diane

Sent: Friday, August 11, 2017 12:56 PM

To: Fisher, Darryl <fisher.darryl@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Below are questions I have for two of the companies and Darryl's question in his below email:

Company: Acoustical Solutions, quote from Jordan Moran jmoran@acouticalsolutions.com

- Booth walls must be capable of supporting a phone weighing 10 lbs. that will be mechanically fastened to the booth. Can the walls support a phone weighing 10 lbs.?
- Booth should have at least one window. Will there be a window in the booth?
- Proposal mentions silenced ventilation system which can be hooked up to the AC or use a fan to draw air from the room what does this mean does the booth not have its own ventilation?
- Proposal states delivery will be between 9am-5pm, any possibly of after 5pm delivery?

Company: Quietstar Industries, quote from Craig D'Anna craig@quietstarindustries.com

- What does NIC 50 mean and what does that do for conversation being heard outside of the room?
- Booth walls must be capable of supporting a phone weighing 10 lbs. that will be mechanically fastened to the booth. Can the walls support a phone weighing 10 lbs.?
- A clear opening is mentioned, does that mean there is a window?
- Will delivery be during normal business hours, any possibly of delivery being after hours?

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Fisher, Darryl

Sent: Friday, August 11, 2017 12:33 PM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Hello Team,

I have reviewed the proposals and from an IT standpoint I don't see anything concrete in these proposals that they will support a phone/computer drop. Can we have someone reach out to these vendors to discuss where they state in there proposal there booth will provide a communications line to support a telephone or a PC or both.

Also, I have attached this COI with this email! Thank you and hope all have a great weekend!

Thank you,

V/R

Darryl Fisher

IT Specialist Washington DC Operations

Office of Information Technology Operations

Office of Environmental Information

U.S. Environmental Protection Agency

Phone: (202) 566-2904

From: Wilson, Jessica

Sent: Friday, August 11, 2017 8:57 AM

To: Vescio, Joseph <Vescio.Joseph@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: RE: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Joseph Please note this is a new form. The attached form is a Conflict Of Interest (COI) form which confirm you have no conflicts of interest with any vendors that would preclude you from being a part of this evaluation process.

Thank you,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Vescio, Joseph

Sent: Friday, August 11, 2017 8:39 AM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>; Fisher, Darryl <fisher.darryl@epa.gov>;
Bellerose, William <Bellerose.William@epa.gov>

Cc: Lasher, Diane <Lasher.Diane@epa.gov>

Subject: Re: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Jessica -- I sent you my signed form yesterday morning. Thanks

Joseph Vescio

Senior Program Coordinator/National COOP Manager

U.S. EPA/Office of Emergency Management

1200 Pennsylvania Avenue, W.J. Clinton Building North, MC 5104A

Washington, DC 20460

vescio.joseph@epa.gov

office: 202-564-2522

cell: Ex. 6 - Personal Privacy

From: Wilson, Jessica

Sent: Thursday, August 10, 2017 3:51:08 PM

To: Fisher, Darryl; Vescio, Joseph; Bellerose, William

Cc: Lasher, Diane

Subject: COI ACTION REQUIRED >> Read, Sign & Return Non-Disclosure Form by All Evaluators for the Administrator Booth Requirement (PR-OA-17-00137) COI Statement Confidentiality Agreement

Requisition No.: PR-OA-17-00137

Requirement Title: Privacy Booth for the Administrator

Good Afternoon Evaluators

As approved members of the Technical Evaluation Team (TET) for EPA solicitation of the Sound Proof Booth, Before you begin your evolution of your specified Section. In the attached I need to ensure that all evaluators of the quotes have fully read, signs, dates and returns this form before your review of the quotes. This is required of every individual who needs to review/evaluate the quotes to sign a "CONFLICT OF INTEREST STATEMENT / CONFIDENTIALITY AGREEMENT/"

Thank you kindly,

Jessica V. Wilson

Contracting Officer

To: Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]
From: Wooden-Aguilar, Helena
Sent: Wed 9/27/2017 1:29:44 PM
Subject: Contractors
[order-1900-1a.pdf](#)

Nino-

Below is what I found on OARM's website in the office of administration/procurement (which is where the contracting officer or CO sits).

So the questions are what are OARM's safeguards for protecting procurement/sensitive information (which is what we are talking about here), did they put any safeguards in place for this contract, and did the contractor sign a confidentiality statement?

Helena

d. Safeguard Procurement, Privacy Act, Confidential Business, and Other Nonpublic Information. Federal employees are responsible for protecting sensitive information. Sensitive information includes:

- Confidential Business Information (CBI)
- Confidential Agency Information (CAI)
- Privacy Act and other personal information
- Enforcement-confidential information
- Budgetary information prior to Office of Management and Budget release
- Other information that is exempt from disclosure under the Freedom of Information Act (FOIA)
- National security information

For a definition of these types of information and more detailed guidance, see the Office of Environmental Information's Information Sensitivity Compendium available at <http://intranet.epa.gov/oei/pdf/compendium-final.pdf>.

Sensitive information shall not be released to contractors unless it is allowed under the contract and all contract management controls and applicable statutory procedures are followed. Consult with the Office of General Counsel on issues related to CBI, the Trade Secrets Act, or the Privacy Act. Your organization's Information Security Officer can also assist with questions on safeguarding sensitive information.

(1) Contractors should not be provided with copies of EPA internal correspondence, except by the CO or the COR and only when providing this information is within the scope of the contract or when it affects the conditions of the facility in which the contractor's employees are working (e.g., scheduled repair work to be performed or building closings).

(2) To protect sensitive information from being inadvertently seen or overheard by contractors, appropriate management controls must be in place and enforced. These controls may include limiting contractors' access to EPA office areas, fax machines, copiers, computers, or file rooms where the Agency receives, copies, or stores sensitive or confidential information. **Contracts which allow contractors access to sensitive information shall include appropriate safeguards to ensure adequate protection of this information, such as security clearances and signed confidentiality statements.**

From: Perrotta, Pasquale

Sent: Wednesday, September 27, 2017 7:10 AM

To: Sullivan, Patrick F. <Sullivan.Patrick@epa.gov>

Cc: Barnet, Henry <Barnet.Henry@epa.gov>; Mazakas, Pam <Mazakas.Pam@epa.gov>; Wooden-Aguilar, Helena <Wooden-Aguilar.Helena@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; OCEFT PSD <OCEFT_PSD@epa.gov>; Hupp, Millan <hupp.millan@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>; Taylor, Jessica <taylor.jessica@epa.gov>; Stanich, Ted <Stanich.Ted@epa.gov>

Subject: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Sir,

See below article.

Why are civilian contractors speaking freely about on going sensitive security information???

This is totally unacceptable behavior. I'll be in office prior to departing with the Administrator and hope to meet with you and Director Barnet to discuss options but someone needs to interview this person and get to the bottom of this none sense.

The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
HuffPost

The Environmental Protection Agency is spending nearly \$25,000 to build a soundproof communications booth in Administrator Scott Pruitt's office, according to media reports. ... [Read the full story](#)

Shared from [Apple News](#)

V/r,

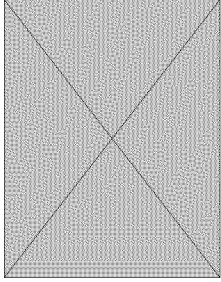
Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: [+1 202 263 9115](tel:+12022639115)



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To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Perrotta, Pasquale
Sent: Wed 9/27/2017 12:15:18 PM
Subject: Fwd: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

FYI

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: +1 202 263 9115



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Begin forwarded message:

From: "Jackson, Ryan" <jackson.ryan@epa.gov>
Date: September 27, 2017 at 7:27:55 AM EDT
To: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Subject: Re: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Stop.

Ryan Jackson
Chief of Staff
U.S. EPA

(b) (6)

On Sep 27, 2017, at 7:15 AM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

Resending adding a few folks that should be looped in.

Sir,

See below article.

Why are civilian contractors speaking freely about on going sensitive security information????

This is totally unacceptable behavior. I'll be in office prior to departing with the Administrator and hope to meet with you and Director Barnet to discuss options but someone needs to interview this person and get to the bottom of this none sense.

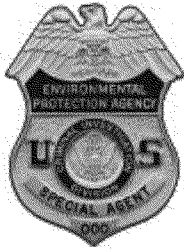
The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
HuffPost

The Environmental Protection Agency is spending nearly \$25,000 to build a soundproof communications booth in Administrator Scott Pruitt's office, according to media reports. ... [Read the full story](#)

Shared from [Apple News](#)

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)



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To: Coleman, Ronald-D[Coleman.Ronald-D@epa.gov]; Ruiz, Roberto[Ruiz.Roberto@epa.gov]
From: Roselle, Scott
Sent: Fri 10/6/2017 5:00:29 PM
Subject: Fwd: IT infrastructure support for the Administrator's Booth

Sent from my iPhone

Begin forwarded message:

From: "Bellerose, William" <Bellerose.William@epa.gov>
Date: August 10, 2017 at 5:18:53 PM EDT
To: "Fisher, Darryl" <fisher.darryl@epa.gov>, "Roselle, Scott" <roselle.scott@epa.gov>, "Jenkins, Donna" <Jenkins.Donna@epa.gov>
Cc: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>, OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>, "Baker, Philip" <baker.philip@epa.gov>
Subject: IT infrastructure support for the Administrator's Booth

Darryl/Scott,

The cable pull/install for the Administrator's booth should be billed to WCF order # ORD0113417. This request was submitted by Donna Jenkins on July 14, 2017.

Donna,

Please submit another Ebusiness order for an ISDN line, this will be a YA request for the National ISDN line for the booth. In the description portion you can cut and paste: Please route to David Horton, EPA's Verizon technician.

Thank you All,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Sterling, Sherry
Sent: Mon 4/3/2017 12:39:24 PM
Subject: RE: Appropriations Language - \$5,000 Limit

Right-o

From: Jefferson, Gayle
Sent: Monday, April 03, 2017 7:35 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Re: Appropriations Language - \$5,000 Limit

I'll do it today-again. He's well aware of the situation.

G

Sent from my iPhone

On Apr 3, 2017, at 7:11 AM, Sterling, Sherry <Sterling.Sherry@epa.gov> wrote:

Gayle – do you want to reach out to Reggie or should I do that? Sherry

From: Jefferson, Gayle
Sent: Monday, April 03, 2017 7:08 AM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>
Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Re: Appropriations Language - \$5,000 Limit

Yes, agree.

Sent from my iPhone

On Apr 3, 2017, at 7:07 AM, Noga, Vaughn <Noga.Vaughn@EPA.GOV> wrote:

Ex. 5 - Deliberative Process

From: Sterling, Sherry
Sent: Friday, March 31, 2017 2:18 PM
To: Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Appropriations Language - \$5,000 Limit

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process I wanted to give you a chance to weigh in.

Please let me know if you have any questions.

Sherry

From: Talbert-Duarte, Angelia
Sent: Friday, March 31, 2017 8:44 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

No problem Sherry. Thanks

Angelia Talbert-Duarte

Assistant General Counsel

Claims, Property and Appropriations Law Group

Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Sterling, Sherry

Sent: Friday, March 31, 2017 8:41 AM

To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>

Subject: RE: Appropriations Language - \$5,000 Limit

Ex. 5 - Attorney Client

From: Talbert-Duarte, Angelia

Sent: Friday, March 31, 2017 8:08 AM

To: Sterling, Sherry <Sterling.Sherry@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Redden, Kenneth
<Redden.Kenneth@epa.gov>

Subject: RE: Appropriations Language - \$5,000 Limit

Good morning,

Ex. 5 - Attorney Client

Angelina Talbert-Duarte

Assistant General Counsel
Claims, Property and Appropriations Law Group
Civil Rights and Finance Law Office
U.S. Environmental Protection Agency
(202) 564-8158 – Phone
(202) 564-5432 - Fax

From: Sterling, Sherry
Sent: Friday, March 31, 2017 6:55 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

Ex. 5 - Attorney Client

Sherry

Sherry Sterling
Acting Deputy Director
Facilities Management and Services Division
EPA/OARM/OA
202-564-2701

From: Talbert-Duarte, Angelia
Sent: Thursday, March 30, 2017 11:41 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Redden, Kenneth <Redden.Kenneth@epa.gov>
Subject: Appropriations Language - \$5,000 Limit

Sherry and Gayle,

Ex. 5 - Attorney Client

Angelina Talbert-Duarte
Assistant General Counsel
Claims, Property and Appropriations Law Group
Civil Rights and Finance Law Office
U.S. Environmental Protection Agency
(202) 564-8158 – Phone
(202) 564-5432 - Fax

From: Sterling, Sherry

Sent: Thursday, March 30, 2017 7:14 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: Appropriations Language?

Ex. 5 - Attorney Client

Thanks!

Sherry

Sherry Sterling

Acting Deputy Director

Facilities Management and Services Division

EPA/OARM/OA

202-564-2701

From: Jefferson, Gayle
Sent: Thursday, March 30, 2017 6:51 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Fwd: Appropriations Language?

See below. This is who we need to hear back from in ogc regarding the cost of installing....

Sent from my iPhone

Begin forwarded message:

From: "Talbert-Duarte, Angelia" <talbert-duarte.angelia@epa.gov>
Date: March 29, 2017 at 12:35:24 PM EDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Cc: "Redden, Kenneth" <Redden.Kenneth@epa.gov>
Subject: Appropriations Language?

Hi Gayle,

Ex. 5 - Attorney Client

Ex. 5 - Attorney Client

Angelia Talbert-Duarte

Assistant General Counsel

Claims, Property and Appropriations Law Group

Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Jefferson, Gayle
Sent: Monday, March 27, 2017 5:15 PM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Subject: FW: Appropriations Language?

Sending to you too....see below.

Thank you-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle
Sent: Monday, March 27, 2017 5:15 PM
To: Trudeau, Shaun <Trudeau.Shaun@epa.gov>
Subject: FW: Appropriations Language?

Shaun:

I understand you are Acting for Elise while she is out of the office – please see below. I look forward to hearing from you asap.

Thank you.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:13 PM

To: Packard, Elise <Packard.Elise@epa.gov>

Cc: Sisson, Ann <Sisson.Ann@epa.gov>

Subject: FW: Appropriations Language?

Elise:

Good Evening.

Ex. 5 - Attorney Client

Ex. 5 - Attorney Client

Please advise at your earliest convenience.

Thanks-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Coogan, Daniel

Sent: Monday, March 27, 2017 11:26 AM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenec
<Morina.Lenec@epa.gov>

Subject: RE: Appropriations Language?

Ex. 5 - Attorney Client

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

c: Ex. 6 - Personal Privacy

OARM Budget SharePoint Site

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 11:25 AM

To: Coogan, Daniel <Coogan.Daniel@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenee
<Morina.Lenee@epa.gov>

Subject: FW: Appropriations Language?

Dan:

Ex. 5 - Attorney Client

Please advise.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: (202) 309-8598

From: Coogan, Daniel
Sent: Thursday, June 09, 2016 1:40 PM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Appropriations Language?

Ex. 5 - Attorney Client

<image003.jpg>

<image004.jpg>

Dan

o: 202-564-1862

c: 202-355-4943

[OARM Budget SharePoint Site](#)

From: Jefferson, Gayle
Sent: Thursday, June 09, 2016 1:32 PM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: Appropriations Language?

Dan::

Ex. 5 - Attorney Client

Thanks-

Gayle

Gayle L. Jefferson

Deputy Director

Facilities Management and Services Division (FMSD)

OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: (202) 309-8598

To: Sterling, Sherry[Sterling.Sherry@epa.gov]
Cc: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Mazakas, Pam
Sent: Fri 9/1/2017 3:10:23 PM
Subject: RE: Secure Communications Booth for the Administrator

It was great to meet you Gayle! I am sure we will chat in the future. Although I gave you my card, let me also give you my direct number --202/564-4028. Please don't hesitate to use it. I will follow up with Ex. 7(f) and Nino and have a conversation about the communications booth specifically.

Sherry, again, best wishes to you as you begin your new adventures! It was a pleasure to work with you!

Thanks,

Pam

Pamela J. Mazakas

Deputy Director

Office of Criminal Enforcement, Forensics, and Training

U.S. EPA

202/564-2480

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From: Sterling, Sherry
Sent: Thursday, August 31, 2017 9:57 AM

To: Mazakas, Pam <Mazakas.Pam@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: FW: Secure Communications Booth for the Administrator

Pam – we know the Administrator is probably getting on your staff's case about making things happen quickly. I think Ex. 5 - Deliberative Process
Ex. 5 - Deliberative Process Here in FMSD we are doing our best to explain to people why things aren't instantaneous, and to coordinate these efforts with many moving parts. If you ever need to know why things are taking so long, I know Gayle would be happy to let you know.

Best wishes!

Sherry

From: Jefferson, Gayle
Sent: Tuesday, August 22, 2017 12:42 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Caldwell, James <Caldwell.James@epa.gov>
Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Lorento Neequaye - WPM1D <lorento.neequaye@gsa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCluney, Lance <McCluney.Lance@epa.gov>
Subject: RE: Secure Communications Booth for the Administrator

Absolutely! You are on the invite – please feel free to forward and include any of your staff.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Allen, Reginald

Sent: Tuesday, August 22, 2017 12:37 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Caldwell, James <Caldwell.James@epa.gov>

Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Lorento Neequaye - WPM1D <lorento.neequaye@gsa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; McCluney, Lance <McCluney.Lance@epa.gov>

Subject: RE: Secure Communications Booth for the Administrator

Gayle

Would be great if me or one of my staff is invited to your meetings on subjects related to AO actions as it maybe it facilitate better coordination...

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Tuesday, August 22, 2017 10:33 AM

To: Ex. 7(c)

Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Stewart, Keith <Stewart.Keith@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>; Vescio, Joseph <Vescio.Joseph@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Lorento Neequaye - WPM1D <lorento.neequaye@gsa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Roselle, Scott <roselle.scott@epa.gov>

Subject: RE: Secure Communications Booth for the Administrator

Ex. 7(c)

The structural review was not delaying the project, as we indicated during last week's meeting. We were just having GSA do a double check with the engineer while we are awaiting the contract award.

The procurement of this booth is going through the contracts process, and we have made it very clear to all that this project would not happen in just a few weeks – it's at least a six to eight week project once the contract is awarded. That has been the position since we began discussions of the requested customized booth.

FMSD has taken the lead & has worked very cooperatively with all parties, including OEI, OAM, the Administrator's Office (Reggie Allen's Folks), by having weekly meetings to keep everyone informed of the progress for the project, so there would be no surprises to anyone., and so that you, Nino and Kevin C. could keep the Administrator informed of the progress.

I am copying Reggie Allen's office, OLEM, SMD, and OAM on this email, as well.

I'm a little troubled that your message seems to imply expectations that counter our collective efforts.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Ex. 7(c)

Sent: Tuesday, August 22, 2017 10:19 AM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>

Subject: RE: Secure Communications Booth for the Administrator

Thanks, and I ask you this because I assure you the Administrator is going to return to the office on September 7 and ask about it.

Now that the structural review has been completed, is there a realistic construction time table that we can share with him?

Ex. 7(c) | Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Desk:

Cell: (

Ex. 7(c)



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From: Jefferson, Gayle

Sent: Tuesday, August 22, 2017 10:10 AM

To: **Ex. 7(c)**

Subject: RE: Secure Communications Booth for the Administrator

The structural engineer has reviewed the space, and has concurred that it's suitable for the secure communications booth.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Ex. 7(c)
Sent: Tuesday, August 22, 2017 10:07 AM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Secure Communications Booth for the Administrator

Gayle, did they get that GSA survey done that was mentioned on the phone call?

It's a shame that this project couldn't have been accomplished while the Administrator was gone for over a month. I understand the constraints – I'm just saying it's unfortunate that we couldn't have gotten this finished while he was out of town for such an extended period of time.

Ex. 7(c) Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Des

Cell

Ex. 7(c)



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From: Jefferson, Gayle
Sent: Monday, August 07, 2017 10:17 AM
To: [REDACTED] Ex. 7(c) >
Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>
Subject: RE: Secure Communications Booth for the Administrator

All:

Just a friendly reminder that we need to hear back from you [REDACTED] Ex. 7(c) /Nino/Kevin) regarding the 8/24/17 date – thanks!

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: [REDACTED] Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Thursday, August 03, 2017 3:56 PM

To: [Ex. 7(c)]

Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Kevin Chmielewski (chmielewski.kevin@epa.gov) <chmielewski.kevin@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jackson, Vernon <Jackson.Vernon@epa.gov>

Subject: Secure Communications Booth for the Administrator

Hey guys –

We (FMSD and OAM) really need to hear back from you regarding the 8/24/17 date....please see below & let us know what you think asap – we cannot move this effort forward until we hear from you that everyone understands this custom booth cannot be made and delivered by 8/24/17 – this is a six to eight week long effort, at a minimum.

Thank you-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: [Ex. 6 - Personal Privacy]

From: Jefferson, Gayle

Sent: Wednesday, August 02, 2017 2:04 PM

To: [Ex. 7(c)]

Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Kevin Chmielewski (chmielewski.kevin@epa.gov) <chmielewski.kevin@epa.gov>; Allen, Reginald

<Allen.Reginald@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>

Subject: RE: Weekly Status Call

Ex. 7(c)

Thanks for the email.

I sent Kevin C. an email earlier & need to hear back from him.....when Reggie Allen's office submitted the PR for the booth to OAM (Contracts), they indicated a date of 8/24 as the date the booth was needed....

As I mentioned to Kevin C. a couple of weeks ago, this booth will not appear that fast.....given the requirements, it's a custom design & that takes a minimum of six to eight weeks, and we are still working with OAM to identify a vendor who can meet our requirements, including delivery and installation. We all understand this is a priority; however, this is not something that can happen quickly.

OAM needs the OK from either you, Nino or Kevin that you understand the timeframe, and understand that 8/24/17 is not going to be possible.

Please confirm asap- reply to all, please.

Thank you-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Ex. 7(c)

Sent: Tuesday, August 01, 2017 5:01 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>
Subject: Weekly Status Call

As Nino is not often in town - in large measure to the Administrator's travel - it would make sense to put me on the distribution list and I would represent PSD.

I saw the call in numbers at the bottom - what are the days and times.

In the interim, if there are any questions or concerns you might have, I would be happy to speak with you and carry the water back to Nino.

Regards,

Ex. 7(c) Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Ex. 7(c)

Desk: **Ex. 7(c)**
Cell:

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authorized to read, print, retain, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by email and delete all copies of the message.

Sent from my iPhone

To: odessa@standupdesks.com[odessa@standupdesks.com]
Cc: Wilson, SeVera[Wilson.SeVera@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Sterling, Sherry
Sent: Fri 7/21/2017 12:10:11 PM
Subject: RE: Status Of Captains Desk

Ms. Yovanovich:

Gayle Jefferson is out of the office today. Could you please send your response concerning the status of our Administrator's standup desk to me?

Thank you!

Sherry

Sherry Sterling
Acting Deputy Director
Facilities Management and Services Division
EPA/OARM/OA
202-564-2701

-----Original Message-----

From: Jefferson, Gayle
Sent: Thursday, July 20, 2017 4:47 PM
To: odessa@standupdesks.com
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Morina, Lenée <Morina.Lenee@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Baker, Philip <baker.philip@epa.gov>
Subject: FW: Status Of Captains Desk

Odessaa:

Good Evening. We have been asked by the Agency's Chief of Staff to inform him of the status of the Captains Desk for our EPA Administrator.

Your email below to us indicated that the desk would be completed the week of July 20, 2017. Given such, please advise us of the status of the desk as soon as possible. Our Chief of Staff has requested an update this evening -- no later than EARLY tomorrow morning.

We will also need to speak with you about expedited delivery of the finished product asap.

Thank you so much-
Gayle Jefferson

Gayle L. Jefferson
Director
Facilities Management and Services Division (FMSD) OA/OARM/USEPA Main Number: (202)564-2030
Direct Number: (202)564-1630 Cell Number: Ex. 6 - Personal Privacy

-----Original Message-----

From: Ellison, Mardiko
Sent: Thursday, June 29, 2017 3:59 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: FW: Status Of Captains Desk

FYI.

-----Original Message-----

From: Odessaa Yovanovich [mailto:odessa@standupdesks.com]

Sent: Wednesday, June 28, 2017 9:09 AM

To: Ellison, Mardiko <Ellison.Mardiko@epa.gov>

Subject: Status Of Captains Desk

Dear Ms. Ellison,

Please allow me to apologize if you were not informed at the time that your order was placed that the standard turnaround time for building is approximately 8 weeks. I see your order was placed on 5/25/17 and faxed over on 5/26/17. Tomorrow would make exactly 5 weeks in production. If we go by the 8 week time frame then your desk should be in finishing during the week of July 20th. Then we would make the proper shipping arrangements. Please let me know if this clarifies your concerns.

Thank you,
Odessa Yovanovich

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]
Cc: Stewart, Neil[Stewart.Neil@epa.gov]
From: Sterling, Sherry
Sent: Tue 7/25/2017 4:24:14 PM
Subject: RE: Standing Desk

SeVera and I had a chance to chat. Here is the missing piece of information that I learned from speaking with her.

The plan is for us to accept the standup desk whenever they can get it to us (probably Friday, but maybe Monday). SeVera is making arrangements to "hold" it someplace until it is convenient to place in the Administrator's office. She is working with Michelle hale to determine the best time to get it in the Administrator's office as soon as possible.

From: Jefferson, Gayle
Sent: Tuesday, July 25, 2017 8:18 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Re: Standing Desk

It has to be delivered when no one is around, per the CoFS.

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jul 25, 2017, at 5:56 AM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Good Morning. I am working with Donna & she is trying to get a confirmed timeframe from the delivery company. Thanks.

From: Jefferson, Gayle

Sent: Monday, July 24, 2017 7:23 PM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Fwd: Standing Desk

Thoughts?

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

Begin forwarded message:

From: "Jackson, Ryan" <jackson.ryan@epa.gov>
Date: July 24, 2017 at 6:12:52 PM CDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Subject: FW: Standing Desk

Gayle, I wanted you to be aware of this new information. I'm unsure this information got your way.

From: Allen, Reginald
Sent: Monday, July 24, 2017 6:21 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Standing Desk

SeVera / Donna

I spoke with the delivery service rep for the standing desk (Peter at [Ex. 6 - Personal Privacy] he said the earliest possible time he can deliver the standing desk is this Friday (28 Jun) around 4PM if all his deliveries enroute to DC go smoothly.

He said most likely it will be Monday morning given that he does in home deliveries and there are always delays.

Please contact him directly tomorrow to coordinate delivery at the earliest possible date.

Thanks

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell [Ex. 6 - Personal Privacy]

To: Cooper, Marian[Cooper.Marian@epa.gov]; Bell, Matthew[Bell.Matthew@epa.gov]
Cc: Vizian, Donna[Vizian.Donna@epa.gov]; Showman, John[Showman.John@epa.gov]
From: Noga, Vaughn
Sent: Fri 3/31/2017 1:16:43 AM
Subject: Fwd: Appropriations Language - \$5,000 Limit

Here is the chain of emails associated with the threshold issue for the Administrator.

Sent from my iPhone

Begin forwarded message:

From: "Sterling, Sherry" <Sterling.Sherry@epa.gov>
Date: March 30, 2017 at 1:05:25 PM EDT
To: "Noga, Vaughn" <Noga.Vaughn@EPA.GOV>, "Petrole, Maryann" <Petrole.Maryann@epa.gov>, "Blankenship, Steven" <Blankenship.Steven@epa.gov>
Cc: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Subject: FW: Appropriations Language - \$5,000 Limit

FYI – OGC's response to our questions (below).

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Sound right to you?

From: Sterling, Sherry
Sent: Thursday, March 30, 2017 11:41 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

Thanks for your speedy reply!

From: Talbert-Duarte, Angelia
Sent: Thursday, March 30, 2017 11:41 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Redden, Kenneth <Redden.Kenneth@epa.gov>
Subject: Appropriations Language - \$5,000 Limit

Sherry and Gayle,

Ex. 5 - Attorney Client

Please let me know if I can be of further assistance.

Angelia Talbert-Duarte
Assistant General Counsel
Claims, Property and Appropriations Law Group
Civil Rights and Finance Law Office
U.S. Environmental Protection Agency
(202) 564-8158 – Phone
(202) 564-5432 - Fax

From: Sterling, Sherry
Sent: Thursday, March 30, 2017 7:14 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: Appropriations Language?

Ex. 5 - Attorney Client

Sherry

Sherry Sterling

Acting Deputy Director

Facilities Management and Services Division

EPA/OARM/OA

202-564-2701

From: Jefferson, Gayle
Sent: Thursday, March 30, 2017 6:51 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Fwd: Appropriations Language?

See below. This is who we need to hear back from in ogc regarding the cost of installing....

Sent from my iPhone

Begin forwarded message:

From: "Talbert-Duarte, Angelia" <talbert-duarte.angelia@epa.gov>
Date: March 29, 2017 at 12:35:24 PM EDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Cc: "Redden, Kenneth" <Redden.Kenneth@epa.gov>
Subject: Appropriations Language?

Hi Gayle,

Ex. 5 - Attorney Client

Ex. 5 - Attorney Client

Please let me know if you have any further questions.

Angelia Talbert-Duarte

Assistant General Counsel

Claims, Property and Appropriations Law Group

Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:15 PM

To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>

Subject: FW: Appropriations Language?

Sending to you too....see below.

Thank you-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:15 PM

To: Trudeau, Shaun <Trudeau.Shaun@epa.gov>

Subject: FW: Appropriations Language?

Shaun:

I understand you are Acting for Elise while she is out of the office – please see below.

I look forward to hearing from you asap.

Thank you.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:13 PM

To: Packard, Elise <Packard.Elise@epa.gov>

Cc: Sisson, Ann <Sisson.Ann@epa.gov>

Subject: FW: Appropriations Language?

Elise:

Ex. 5 - Attorney Client

Please advise at your earliest convenience.

Thanks-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Coogan, Daniel

Sent: Monday, March 27, 2017 11:26 AM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenee
<Morina.Lenee@epa.gov>

Subject: RE: Appropriations Language?

Ex. 5 - Attorney Client

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

c: Ex. 6 - Personal Privacy

[OARM Budget SharePoint Site](#)

From: Jefferson, Gayle
Sent: Monday, March 27, 2017 11:25 AM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>
Subject: FW: Appropriations Language?

Dan:

Ex. 5 - Attorney Client

Please advise.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Coogan, Daniel
Sent: Thursday, June 09, 2016 1:40 PM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Appropriations Language?

This is from section 710 of the Administrative Provisions in our FY 2016 appropriation bill. Please let me know if you have any questions.

20 SEC. 710. During the period
21 any department or agency, or any
22 employee of the Federal Government
23 President of the United States, hold
24 be obligated or expended in excess
25 or redecorate the office of such de

1 head, officer, or employee, or to p
2 make improvements for any such o
3 notice of such furnishing or redeco
4 to the Committees on Appropriations
5 representatives and the Senate. For the
6 tion, the term “office” shall include
7 fices assigned to the individual, as w
8 used primarily by the individual or
9 directly controlled by the individual.

Dan

o: 202-564-1862

c: 202-355-4943

OARM Budget SharePoint Site

From: Jefferson, Gayle
Sent: Thursday, June 09, 2016 1:32 PM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: Appropriations Language?

Dan::

Was/is there any appropriations language that addresses AA or political appointee caps on space alterations?

Thanks-

Gayle

Gayle L. Jefferson

Deputy Director

Facilities Management and Services Division (FMSD)

OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Patrick, Kimberly[Patrick.Kimberly@epa.gov]
From: Legare, Pamela
Sent: Wed 9/27/2017 1:36:33 PM
Subject: RE: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Okay.

Pamela D. Legare, Deputy Director

Office of Acquisition Management (OAM)

U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Room # 61234
Mail Stop: 3801R
Washington, DC 20460
(202) 564-4310 (Phone)

Ex. 6 - Personal Privacy (Mobile)
(202) 565-2475 (FAX)
Email: legare.pamela@epa.gov

From: Vizian, Donna
Sent: Wednesday, September 27, 2017 9:36 AM
To: Legare, Pamela <Legare.Pamela@epa.gov>
Cc: Patrick, Kimberly <Patrick.Kimberly@epa.gov>
Subject: Re: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
Importance: High

Hi. Ryan would like to find out why the contractor felt they could release info. He wanted to make the call. I asked him to let us handle his. Need to do it asap. I am heading to a meeting but

will call I. An hour. Thanks

On Sep 27, 2017, at 9:00 AM, Legare, Pamela <Legare.Pamela@epa.gov> wrote:

Good Morning Donna,

There is a clause (if included in a contract) that prevents contractors from releasing data or information of a sensitive nature. See below.

EPAAR 1552.227-76 Project employee confidentiality agreement. (MAY 1994)

(a) The Contractor recognizes that Contractor employees in performing this contract may have access to data, either provided by the Government or first generated during contract performance, of a sensitive nature which should not be released to the public without Environmental Protection Agency (EPA) approval. Therefore, the Contractor agrees to obtain confidentiality agreements from all of its employees working on requirements under this contract.

(b) Such agreements shall contain provisions which stipulate that each employee agrees that the employee will not disclose, either in whole or in part, to any entity external to EPA, the Department of Justice, or the Contractor, any information or data (as defined in FAR Section 27.401) provided by the Government or first generated by the Contractor under this contract, any site-specific cost information, or any enforcement strategy without first obtaining the written permission of the EPA Contracting Officer. If a contractor, through an employee or otherwise, is subpoenaed to testify or produce documents, which could result in such disclosure, the Contractor must provide immediate advance notification to the EPA so that the EPA can authorize such disclosure or have the opportunity to take action to prevent such disclosure. Such agreements shall be effective for the life of the contract and for a period of five (5) years after completion of the contract.

(c) The EPA may terminate this contract for convenience, in whole or in part, if it deems such termination necessary to prevent the unauthorized disclosure of information to outside entities. If such a disclosure occurs without the written permission of the EPA Contracting Officer, the Government may terminate the contract, for default or convenience, or pursue other remedies as may be permitted by law or this contract.

(d) The Contractor further agrees to insert in any subcontract or consultant agreement placed hereunder, except for subcontracts or consultant agreements for well drilling, fence erecting, plumbing, utility hookups, security guard services, or electrical services, provisions which shall conform substantially to the language of this clause, including this paragraph, unless otherwise authorized by the Contracting Officer.

(End of clause)

Pamela D. Legare, Deputy Director

Office of Acquisition Management (OAM)

U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Room # 61234
Mail Stop: 3801R
Washington, DC 20460
(202) 564-4310 (Phone)

(937) 205-3694 (Mobile)
(202) 565-2475 (FAX)
Email: legare.pamela@epa.gov

From: Vizian, Donna
Sent: Wednesday, September 27, 2017 7:59 AM
To: Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>
Subject: Fwd: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
Importance: High

GM. Is there anything to prevent contractors from releasing this information?

Begin forwarded message:

From: "Sullivan, Patrick F." <Sullivan.Patrick@epa.gov>
Date: September 27, 2017 at 7:37:41 AM EDT
To: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>

Cc: "Barnet, Henry" <Barnet.Henry@epa.gov>, "Mazakas, Pam" <Mazakas.Pam@epa.gov>, "Wooden-Aguilar, Helena" <Wooden-Aguilar.Helena@epa.gov>, "Bellerose, William" <Bellerose.William@epa.gov>, OCEFT PSD <OCEFT_PSD@epa.gov>, "Hupp, Millan" <hupp.millan@epa.gov>, "Jackson, Ryan" <jackson.ryan@epa.gov>, "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Vizian, Donna" <Vizian.Donna@epa.gov>, "Taylor, Jessica" <taylor.jessica@epa.gov>, "Stanich, Ted" <Stanich.Ted@epa.gov>
Subject: Re: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Nino,

I am available today at 10:45am and then anytime after 1:30pm.

Sent from my iPhone

On Sep 27, 2017, at 7:09 AM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

Sir,

See below article.

Why are civilian contractors speaking freely about on going sensitive security information????

This is totally unacceptable behavior. I'll be in office prior to departing with the Administrator and hope to meet with you and Director Barnet to discuss options but someone needs to interview this person and get to the bottom of this none sense.

The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
HuffPost

The Environmental Protection Agency is spending nearly \$25,000 to build a soundproof communications booth in Administrator Scott Pruitt's office, according to media reports. ... [Read the full story](#)

Shared from Apple News

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: +1 202 263 9115

<image001.png>

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To: Legare, Pamela[Legare.Pamela@epa.gov]
Cc: Patrick, Kimberly[Patrick.Kimberly@epa.gov]
From: Vizian, Donna
Sent: Wed 9/27/2017 1:06:56 PM
Subject: RE: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Thanks Pam. Can you see if It was in the contract for the booth.

From: Legare, Pamela
Sent: Wednesday, September 27, 2017 9:01 AM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Patrick, Kimberly <Patrick.Kimberly@epa.gov>
Subject: RE: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Good Morning Donna,

There is a clause (if included in a contract) that prevents contractors from releasing data or information of a sensitive nature. See below.

EPAAR 1552.227-76 Project employee confidentiality agreement. (MAY 1994)

(a) The Contractor recognizes that Contractor employees in performing this contract may have access to data, either provided by the Government or first generated during contract performance, of a sensitive nature which should not be released to the public without Environmental Protection Agency (EPA) approval. Therefore, the Contractor agrees to obtain confidentiality agreements from all of its employees working on requirements under this contract.

(b) Such agreements shall contain provisions which stipulate that each employee agrees that the employee will not disclose, either in whole or in part, to any entity external to EPA, the Department of Justice, or the Contractor, any information or data (as defined in FAR Section 27.401) provided by the Government or first generated by the Contractor under this contract, any site-specific cost information, or any enforcement strategy without first obtaining the written permission of the EPA Contracting Officer. If a contractor, through an employee or otherwise, is subpoenaed to testify or produce documents, which could result in such disclosure, the Contractor must provide immediate advance notification to the EPA so that the EPA can authorize such disclosure or have the opportunity to take action to prevent such disclosure. Such agreements shall be effective for the life of the contract and for a period of five (5) years after completion of the contract.

(c) The EPA may terminate this contract for convenience, in whole or in part, if it deems such termination necessary to prevent the unauthorized disclosure of information to outside entities. If such a disclosure occurs without the written permission of the EPA Contracting Officer, the Government may terminate the contract, for default or convenience, or pursue other remedies as may be permitted by law or this contract.

(d) The Contractor further agrees to insert in any subcontract or consultant agreement placed hereunder, except for subcontracts or consultant agreements for well drilling, fence erecting, plumbing, utility hookups, security guard services, or electrical services, provisions which shall conform substantially to the language of this clause, including this paragraph, unless otherwise authorized by the Contracting Officer.

(End of clause)

Pamela D. Legare, Deputy Director

Office of Acquisition Management (OAM)

U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW
Room # 61234
Mail Stop: 3801R
Washington, DC 20460
(202) 564-4310 (Phone)

Ex. 6 - Personal Privacy (Mobile)
(202) 565-2475 (FAX)
Email: legare.pamela@epa.gov

From: Vizian, Donna

Sent: Wednesday, September 27, 2017 7:59 AM

To: Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela
<Legare.Pamela@epa.gov>

Subject: Fwd: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Importance: High

GM. Is there anything to prevent contractors from releasing this information?

Begin forwarded message:

From: "Sullivan, Patrick F." <Sullivan.Patrick@epa.gov>
Date: September 27, 2017 at 7:37:41 AM EDT
To: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Cc: "Barnet, Henry" <Barnet.Henry@epa.gov>, "Mazakas, Pam" <Mazakas.Pam@epa.gov>, "Wooden-Aguilar, Helena" <Wooden-Aguilar.Helena@epa.gov>, "Bellerose, William" <Bellerose.William@epa.gov>, OCEFT PSD <OCEFT_PSD@epa.gov>, "Hupp, Millan" <hupp.millan@epa.gov>, "Jackson, Ryan" <jackson.ryan@epa.gov>, "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Vizian, Donna" <Vizian.Donna@epa.gov>, "Taylor, Jessica" <taylor.jessica@epa.gov>, "Stanich, Ted" <Stanich.Ted@epa.gov>
Subject: Re: HuffPost: The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth

Nino,

I am available today at 10:45am and then anytime after 1:30pm.

Sent from my iPhone

On Sep 27, 2017, at 7:09 AM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

Sir,

See below article.

Why are civilian contractors speaking freely about on going sensitive security information????

This is totally unacceptable behavior. I'll be in office prior to departing with the Administrator and hope to meet with you and Director Barnet to discuss options but someone needs to interview this person and get to the bottom of this none sense.

The EPA Is Spending \$25,000 To Build Scott Pruitt A Private Phone Booth
HuffPost

The Environmental Protection Agency is spending nearly \$25,000 to build a soundproof communications booth in Administrator Scott Pruitt's office, according to media reports. ... [Read the full story](#)

Shared from [Apple News](#)

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: [+1 202 263 9115](tel:+12022639115)



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To: Noga, Vaughn[Noga.Vaughn@EPA.GOV]
From: Vizian, Donna
Sent: Tue 5/2/2017 5:17:02 PM
Subject: RE: Desk status

OK thanks. I think Ryan want to take it out of Reggie's hands and see what the options are before he makes a decision on spending more than \$5K. Can I see the picture of the standup desk? Also need options for a more traditional bigger desk. Please.

From: Noga, Vaughn
Sent: Tuesday, May 02, 2017 12:58 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Desk status

Donna,

I spoke with Sherry (FMSD) re: desks. As I understand it, the ball is in Reggie's court to coordinate and make the notification to Congress about spending more than the \$5K. Like I have said in the past we are quarter fed and will fulfill the request once it comes in to us. I have asked Sherry to pull together what they have. In my brief conversation with her, she relayed that they took the Administrator's assistant to the GSA warehouse recently and she took pictures of a couple of desks – I guess they didn't work out. Also, they advised that they found a stand-up desk that could be ordered, but they haven't been given the go ahead.

I will have more information soon.

Thank you

Vaughn

Vaughn Noga

Director, Office of Administration

Office of Administration and Resources Management

U.S. Environmental Protection Agency

1200 Pennsylvania Ave

Washington DC 20460

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
Cc: Wilson, Jessica[Wilson.Jessica@epa.gov]
From: Brown, Rayna
Sent: Thur 8/3/2017 8:08:25 PM
Subject: Re: Secure Communications Booth for the Administrator

Thanks Gayle for your diligence. We are moving forward as much as we can in absence of a confirmation of the precise need date or flexibility of that date. Otherwise, we'll await this information. Have a nice evening!

Sent from my iPhone

Kind regards,

Rayna D. Brown

Service Center Manager

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

(202) 564.6025 Office

On Aug 3, 2017, at 3:55 PM, Jefferson, Gayle <Jefferson.Gayle@epa.gov> wrote:

Hey guys –

We (FMSSD and OAM) really need to hear back from you regarding the 8/24/17 date....please see below & let us know what you think asap – we cannot move this effort forward until we hear from you that everyone understands this custom booth cannot be made and delivered by 8/24/17 – this is a six to eight week long effort, at a minimum.

Thank you-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Wednesday, August 02, 2017 2:04 PM

To: Ex. 7(c)

Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Kevin Chmielewski
(chmielewski.kevin@epa.gov) <chmielewski.kevin@epa.gov>; Allen, Reginald
<Allen.Reginald@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>

Subject: RE: Weekly Status Call

Ex. 7(c)

Thanks for the email.

I sent Kevin C. an email earlier & need to hear back from him.....when Reggie Allen's office submitted the PR for the booth to OAM (Contracts), they indicated a date of 8/24 as the date the booth was needed....

As I mentioned to Kevin C. a couple of weeks ago, this booth will not appear that fast.....given the requirements, it's a custom design & that takes a minimum of six to eight weeks, and we are still working with OAM to identify a vendor who can meet our requirements, including delivery and installation. We all understand this is a priority; however, this is not something that can happen quickly.

OAM needs the OK from either you, Nino or Kevin that you understand the timeframe, and understand that 8/24/17 is not going to be possible.

Please confirm asap- reply to all, please.

Thank you-

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Ex. 7(c)

Sent: Tuesday, August 01, 2017 5:01 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>

Subject: Weekly Status Call

As Nino is not often in town - in large measure to the Administrator's travel - it would make sense to put me on the distribution list and I would represent PSD.

I saw the call in numbers at the bottom - what are the days and times.

In the interim, if there are any questions or concerns you might have, I would be happy to speak with you and carry the water back to Nino.

Regards,

Ex. 7(c) Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Ex. 7(c)

Desk:

Ex. 7(c)

Cell:

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Sent from my iPhone

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Guilnard, Sebastien
Sent: Wed 6/28/2017 12:12:18 PM
Subject: RE: Secure Communication for the Administrator

SaVera, can you give us the job number for this project?

Thank you.

Sebastien

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:12 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Cc: Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>;
Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna
<Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; Jefferson, Gayle
<Jefferson.Gayle@epa.gov>
Subject: Re: Secure Communication for the Administrator

Spoke with the Deputy Chief of Staff , Kevin C, we will meet him @7:30 am on Thursday. In the Administrator's office. Invite is forthcoming . Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 3:23 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: **Ex. 6 - Personal Privacy**

Fax: 202-565-2028

From: Guilnard, Sebastien

Sent: Tuesday, June 27, 2017 11:11 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:41 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request? Thanks.

From: Lasher, Diane

Sent: Monday, June 26, 2017 1:58 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>

Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Myers, Kevin
Sent: Wed 10/4/2017 10:30:21 AM
Subject: acoustical solutions install

Hi SeVera-

At what time are the installers arriving today? Will they be coming in all three days (4-6)? I take it they will be entering through the WJCN lobby and you will be the POC / Escort.

Thank you-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: Ex. 6 - Personal Privacy

From: Ex. 6 - Personal Privacy
Sent: Tuesday, October 03, 2017 2:35 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Myers, Kevin <Myers.Kevin@epa.gov>; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Question???

Good Afternoon,

Apologies that you did not receive this earlier.

Ex. 6 - Personal Privacy

Have a great day,

Ex. 6 - Personal Privacy
Engineering Manager

Direct: (804)-349-0050

Mobile: Ex. 6 - Personal Privacy

Email: Ex. 6 - Personal Privacy



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From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]

Sent: Friday, September 29, 2017 10:46 AM

To: Myers, Kevin <Myers.Kevin@epa.gov>, Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy >; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>;
Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Question???

I will keep you posted. Thanks.

From: Myers, Kevin
Sent: Friday, September 29, 2017 10:45 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; **Ex. 6 - Personal Privacy**
Ex. 6 - Personal Privacy; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>;
Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Question???

Sorry- Yes, **Ex. 6 - Personal Privacy** is good to go. Just need the remainder of the delivery info when you receive it.

Thanks again-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: **Ex. 6 - Personal Privacy**

From: Wilson, SeVera
Sent: Friday, September 29, 2017 10:39 AM
To: Myers, Kevin <Myers.Kevin@epa.gov>; **Ex. 6 - Personal Privacy**
Ex. 6 - Personal Privacy; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>;
Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>

Subject: RE: Question???

Hi Kevin. His name is [Ex. 5 - Deliberative Process] Thank you.

From: Myers, Kevin

Sent: Friday, September 29, 2017 10:27 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; [Ex. 6 - Personal Privacy]

[Ex. 6 - Personal Privacy]; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>;
Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>

Subject: RE: Question???

Hi SeVera-

Jason is good to go. [Ex. 5 - Deliberative Process]

[Ex. 5 - Deliberative Process] We just need the delivery info when you get it to package with the
work crew authorization when you receive it (hopefully by this afternoon).

Thanks-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: [Ex. 6 - Personal Privacy]

From: Wilson, SeVera
Sent: Friday, September 29, 2017 10:08 AM
To: [Ex. 6 - Personal Privacy]; OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: Question???

Good Morning [Ex. 6 - Personal Privacy] We will submit the form today. Please stay tuned. Thank you.

Security: Please see attached form and the additional crew members that will need access into the North building on Oct 4. Also, I will be sending you information about the delivery of the materials, upon my receiving it. If you have questions, please let me know. Thanks.

From: [Ex. 6 - Personal Privacy]
Sent: Thursday, September 28, 2017 4:48 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Myers, Kevin <Myers.Kevin@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Question???

Morning,

Attached is my information. A lot of this form was not applicable to me, since I am a legal permanent resident. This form seems targeted at travel visas. However I have added extra information.

Install Crew info

Ex. 6 - Personal Privacy

Best Regards,

Ex. 6 - Personal Privacy

From: Wilson, SeVera [mailto:Wilson.SeVera@epa.gov]

Sent: Thursday, September 28, 2017 7:57 AM

To: **Ex. 6 - Personal Privacy**

Cc: Myers, Kevin <Myers.Kevin@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>

Subject: FW: Question???

Good Morning **Ex. 6 - Personal Privacy** Please fill out the attached form ASAP and follow the instructions per the email. Thanks.

From: Myers, Kevin

Sent: Thursday, September 28, 2017 7:52 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>

Subject: RE: Question???

Hi SeVera-

Please have the attached form filled out with his information. Upon completion, please send a copy of this form along with details of the visit/event to EPA's Office of Homeland Security (John C. Martin and Steven Williams) and cc oarm-oa-hq-ob@epa.gov.

Thank you-

Kevin L. Myers
Security Specialist

OARM/OA/FMSD
Environmental Protection Agency
Office: 202-564-3112
Cell: Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Thursday, September 28, 2017 6:02 AM
To: OARM-OA-SMD-OB <OARM-OA-SMD-OB@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>
Subject: Question???

Good Morning. As we are preparing for the delivery and installation of the communications booth for the Administrator on October 4, a question has been asked: One of the installers is not a us citizen, but has a visa. Will he be granted access to enter into the building during the installation? Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Wilson, SeVera[Wilson.SeVera@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Baker, Philip[baker.philip@epa.gov]
From: Jefferson, Gayle
Sent: Mon 7/31/2017 12:10:41 PM
Subject: Fwd: standing desk

Gayle L. Jefferson
Director
FMSD/OA/OARM
202-564-2030-main office
202-564-1630-direct
Ex. 6 - Personal Privacy cell

Begin forwarded message:

From: "Hale, Michelle" <hale.michelle@epa.gov>
Date: July 28, 2017 at 10:28:27 AM EDT
To: "Jackson, Ryan" <jackson.ryan@epa.gov>, "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Cc: "Murphy, Christine M. EOP/WHO" Ex. 6 - Personal Privacy
Subject: RE: standing desk

Yes, the Administrator has breakfast Monday morning at the White House so we should be able to keep it a surprise

From: Jackson, Ryan
Sent: Friday, July 28, 2017 10:27 AM
To: Hale, Michelle <hale.michelle@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Cc: Murphy, Christine M. EOP/WHO Ex. 6 - Personal Privacy
Subject: Re: standing desk

Thank you. We must keep this away so that he walks in and it's simply there.

Ryan Jackson

Chief of Staff

U.S. EPA

Ex. 6 - Personal Privacy

On Jul 28, 2017, at 10:22 AM, Hale, Michelle <hale.michelle@epa.gov> wrote:

Fyi —the best-laid plans....

I will try to get it installed on Monday either prior to the Administrator's arrival at the office or during his lunch at the WH Mess.

From: Jenkins, Donna
Sent: Friday, July 28, 2017 10:16 AM
To: Peter Hershberger; Ex. 6 - Personal Privacy
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>
Subject: RE: Furniture delivery

Thank you Peter for the update. I'm in the Office from 5:30am – 4:00pm. If possible can you give us a time for Monday, July31st please.

From: Peter Hershberger; Ex. 6 - Personal Privacy
Sent: Friday, July 28, 2017 10:08 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: Re: Furniture delivery

Hi Donna

You are my next delivery but unfortunately I'm still in Kentucky there is no way I'll make it up there by 3 o'clock or even 4 for that matter...could you Please let me know what time you open Monday morning.

Thanks Peter

On Jul 27, 2017 5:19 PM, "Peter Hershberger" [Ex. 6 - Personal Privacy] wrote:

Great, thank you.

On Jul 27, 2017 5:16 PM, "Jenkins, Donna" <Jenkins.Donna@epa.gov> wrote:

1200 Pennsylvania Avenue NW across from the Trump Hotel. Enter near the guards both off of 12th street. Please call my cell [Ex. 6 - Personal Privacy] and I will meet you outside. Thanks

Sent from my iPhone

On Jul 27, 2017, at 5:00 PM, Peter Hershberger

[Ex. 6 - Personal Privacy] wrote:

Could you please email me the address Where I'm delivering this desk...

Thanks

On Jul 27, 2017 10:20 AM, "Peter Hershberger"

[Ex. 6 - Personal Privacy] wrote:

Thank you...you do the same

On Jul 27, 2017 10:19 AM, "Jenkins, Donna"

<Jenkins.Donna@epa.gov> wrote:

Thank you and have a great day.

From: Peter Hershberger

[mailto:[Ex. 6 - Personal Privacy]]

Sent: Thursday, July 27, 2017 10:01 AM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Subject: RE: Furniture delivery

I'll Email you later today with an updated delivery schedule

On Jul 27, 2017 7:58 AM, "Jenkins, Donna"
<Jenkins.Donna@epa.gov> wrote:

Thank you!!!

From: Peter Hershberger
[mailto:[Ex. 6 - Personal Privacy](#)]
Sent: Thursday, July 27, 2017 7:56 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: Furniture delivery

Hi Donna.

Here is my info

Ex. 6 - Personal Privacy

If you need anything else let me know

Thanks Peter

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Gudell Ward
Sent: Wed 9/13/2017 6:12:40 PM
Subject: Fwd: Signed Purchase Order (Floor Leveling) EP-17-000250
PO EP-17-H-000250.pdf

SeVera:

We are good to go for Friday at noon...

Best Regards,

Gudell L. Ward, PE, CCM

IMEC Group

O: 1.443.583.7890 | M: 1.202.446.4515

gward@imecgroupllc.com | www.imecgroupllc.com

----- Forwarded message -----

From: **Wilson, Jessica** <Wilson.Jessica@epa.gov>
Date: Tue, Sep 12, 2017 at 3:46 PM
Subject: Signed Purchase Order (Floor Leveling) EP-17-000250
To: Gudell Ward <gward@imecgroupllc.com>
Cc: "Wilson, SeVera" <Wilson.SeVera@epa.gov>, "Quarles, Michael" <Quarles.Michael@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>, "Brown, Rayna" <brown.rayna@epa.gov>, Group DDC-Customer <DDC-Customer@epa.gov>, RTPReceiving <RTPReceiving@epa.gov>

Good Afternoon Mr. Ward please find a copy of the signed purchase order. Please work directly with SeVera Wilson, at wilson.severa@epa.gov and the Contracting Officer Representative (COR) or you may contact

Neil Stewart, at stewart.neil@epa.gov as the Alt Alternate Contracting Officer Representative COR.

Please pay close attention to block number 21, this is the location where invoices should be sent. IF you have any contract related/payment issues please contact me, as I will be more than happy to assist you.

Have a pleasant day,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Gudell Ward [mailto:gward@imecgroupllc.com]

Sent: Monday, September 11, 2017 9:46 AM

To: Wilson, Jessica <Wilson.Jessica@epa.gov>

Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Subject: Re: J.Betancourt Construction LLC Need contact info

My DUNS number is Ex. 6 - Personal Privacy

Best Regards,

Gudell L. Ward, PE, CCM

IMEC Group

O: 1.443.583.7890 | M: 1.202.446.4515

gward@imecgroupllc.com | www.imecgroupllc.com

On Mon, Sep 11, 2017 at 9:33 AM, Wilson, Jessica <Wilson.Jessica@epa.gov> wrote:

Thank you for your contact information. Please send me your DUNS number. I must have this information in order to place this order on a purchase card.

Thank you kindly,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Gudell Ward [mailto:gward@imecgroupllc.com]
Sent: Monday, September 11, 2017 8:05 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Wilson, Jessica <Wilson.Jessica@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>
Subject: Re: J.Betancourt Construction LLC Need contact info

My apologies, I was out of the country this past week,

The contractor's contact Ex. 6 - Personal Privacy

email address: Ex. 6 - Personal Privacy

Best Regards,

Gudell L. Ward, PE, CCM

IMEC Group

O: 1.443.583.7890 | M: 1.202.446.4515

gward@imecgroupllc.com | www.imecgroupllc.com

On Fri, Sep 1, 2017 at 6:52 AM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Hi Gudell. Can you please provide the following information by replying to all?

Thanks.

SeVera Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: [\(202\) 564-0097](tel:(202)564-0097)

Email: Wilson.severa@epa.gov

On Aug 31, 2017, at 12:15 PM, Wilson, Jessica <Wilson.Jessica@epa.gov> wrote:

Hello Severa I a'm working on the the order for the flooring for the administrator and I need to confirm the pricing and find this contractors contact information. Please provide a phone number and e-mail address to begin my process of confirming the company's information and working on the order.

Thank you,

Jessica V. Wilson

Contracting Officer

U.S. Environmental Protection Agency

OARM/OAM/HPOD/PCSC

Ronald Reagan Building #71223

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460

Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Hale, Michelle
Sent: Thur 7/27/2017 3:18:47 PM
Subject: RE: standing desk

Great, thank you!

From: Wilson, SeVera
Sent: Thursday, July 27, 2017 11:11 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Subject: RE: standing desk

Hi Michelle, According to Donna Jenkins around 3:00 ish . You can go and enjoy lunch !!!

From: Hale, Michelle
Sent: Thursday, July 27, 2017 11:09 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: standing desk

Good morning, SeVera! Do we have an ETA on the installation of the Administrator's standing desk? I may have lunch plans tomorrow but if I need to be here please let me know. Thanks!

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

To: Noga, Vaughn[Noga.Vaughn@EPA.GOV]; Petrole, Maryann[Petrole.Maryann@epa.gov]; Blankenship, Steven[Blankenship.Steven@epa.gov]
Cc: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Sterling, Sherry
Sent: Fri 3/31/2017 6:17:31 PM
Subject: Appropriations Language - \$5,000 Limit

Ex. 5 - Deliberative Process

Please let me know if you have any questions.

Sherry

From: Talbert-Duarte, Angelia
Sent: Friday, March 31, 2017 8:44 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

No problem Sherry. Thanks

Angelia Talbert-Duarte

Assistant General Counsel

Claims, Property and Appropriations Law Group

Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Sterling, Sherry
Sent: Friday, March 31, 2017 8:41 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

Ex. 5 - Attorney Client

From: Talbert-Duarte, Angelia
Sent: Friday, March 31, 2017 8:08 AM
To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Redden, Kenneth <Redden.Kenneth@epa.gov>
Subject: RE: Appropriations Language - \$5,000 Limit

Good morning,

Ex. 5 - Attorney Client

Angelina Talbert-Duarte
Assistant General Counsel
Claims, Property and Appropriations Law Group
Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Sterling, Sherry

Sent: Friday, March 31, 2017 6:55 AM

To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Subject: RE: Appropriations Language - \$5,000 Limit

Ex. 5 - Attorney Client

Sherry

Sherry Sterling

Acting Deputy Director

Facilities Management and Services Division

EPA/OARM/OA

202-564-2701

From: Talbert-Duarte, Angelia

Sent: Thursday, March 30, 2017 11:41 AM

To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>;
Redden, Kenneth <Redden.Kenneth@epa.gov>
Subject: Appropriations Language - \$5,000 Limit

Sherry and Gayle,

Ex. 5 - Attorney Client

Angelia Talbert-Duarte
Assistant General Counsel
Claims, Property and Appropriations Law Group
Civil Rights and Finance Law Office
U.S. Environmental Protection Agency
(202) 564-8158 – Phone
(202) 564-5432 - Fax

From: Sterling, Sherry
Sent: Thursday, March 30, 2017 7:14 AM
To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: Appropriations Language?

Ex. 5 - Attorney Client

Sherry

Sherry Sterling

Acting Deputy Director

Facilities Management and Services Division

EPA/OARM/OA

202-564-2701

From: Jefferson, Gayle

Sent: Thursday, March 30, 2017 6:51 AM

To: Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Fwd: Appropriations Language?

See below. This is who we need to hear back from in ogc regarding the cost of installing....

Sent from my iPhone

Begin forwarded message:

From: "Talbert-Duarte, Angelia" <talbert-duarte.angelia@epa.gov>
Date: March 29, 2017 at 12:35:24 PM EDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Cc: "Redden, Kenneth" <Redden.Kenneth@epa.gov>
Subject: Appropriations Language?

Hi Gayle,

Ex. 5 - Attorney Client

Ex. 5 - Attorney Client

Please let me know if you have any further questions.

Angelia Talbert-Duarte

Assistant General Counsel

Claims, Property and Appropriations Law Group

Civil Rights and Finance Law Office

U.S. Environmental Protection Agency

(202) 564-8158 – Phone

(202) 564-5432 - Fax

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:15 PM

To: Talbert-Duarte, Angelia <talbert-duarte.angelia@epa.gov>

Subject: FW: Appropriations Language?

Sending to you too....see below.

Thank you-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:15 PM

To: Trudeau, Shaun <Trudeau.Shaun@epa.gov>

Subject: FW: Appropriations Language?

Shaun:

I understand you are Acting for Elise while she is out of the office – please see below. I look forward to hearing from you asap.

Thank you.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 5:13 PM

To: Packard, Elise <Packard.Elise@epa.gov>

Cc: Sisson, Ann <Sisson.Ann@epa.gov>

Subject: FW: Appropriations Language?

Elise:

Ex. 5 - Attorney Client

Please advise at your earliest convenience.

Thanks-

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Coogan, Daniel

Sent: Monday, March 27, 2017 11:26 AM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>

Subject: RE: Appropriations Language?

Ex. 5 - Attorney Client

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

c: Ex. 6 - Personal Privacy

[OARM Budget SharePoint Site](#)

From: Jefferson, Gayle

Sent: Monday, March 27, 2017 11:25 AM

To: Coogan, Daniel <Coogan.Daniel@epa.gov>

Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Morina, Lenee <Morina.Lenee@epa.gov>

Subject: FW: Appropriations Language?

Dan:

Ex. 5 - Attorney Client

Please advise.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Coogan, Daniel

Sent: Thursday, June 09, 2016 1:40 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>

Subject: RE: Appropriations Language?

Ex. 5 - Attorney Client

20 SEC. 710. During the period
21 any department or agency, or any o
22 employee of the Federal Governme
23 President of the United States, hold
24 be obligated or expended in excess
25 or redecorate the office of such dep

1 head, officer, or employee, or to purchase or
2 make improvements for any such office or
3 notice of such furnishing or redecoration
4 to the Committees on Appropriations in the House of
5 Representatives and the Senate. For the purposes of this
6 provision, the term "office" shall include the
7 offices assigned to the individual, as well as any
8 space used primarily by the individual or
9 directly controlled by the individual.

Dan

o: 202-564-1862

C: Ex. 6 - Personal Privacy

OARM Budget SharePoint Site

From: Jefferson, Gayle
Sent: Thursday, June 09, 2016 1:32 PM
To: Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: Appropriations Language?

Dan::

Was/is there any appropriations language that addresses AA or political appointee caps on space alterations?

Thanks-

Gayle

Gayle L. Jefferson

Deputy Director

Facilities Management and Services Division (FMSD)

OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Guilnard, Sebastien[Guilnard.Sebastien@epa.gov]
From: Wilson, SeVera
Sent: Wed 6/28/2017 11:35:20 AM
Subject: Re: Secure Communication for the Administrator

Got it.

Sent from my iPhone

On Jun 28, 2017, at 7:25 AM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

Good morning SaVera.

I just wanted to clarify that MAP cannot make a structural assessment. We are happy to review the location for general feasibility, look at power and telecom requirements. We would recommend that GSA and a GSA Structural engineer be present to give a final assessment (this could be done at a later time since it may take us a while to review possible locations).

Please let us know if you have any questions.

Thank you.

Sebastien

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:22 PM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov
Subject: RE: Secure Communication for the Administrator

As I mentioned, we were looking at the space for structure requirements only.

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:19 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane <Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov
Subject: Re: Secure Communication for the Administrator

Ohs was supposed to be the primary poc on this issue as they were obtaining the specific needs and requirements from the Administrator.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy -cell

On Jun 27, 2017, at 5:16 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

We are going up there to determine if the space can hold the 600- 800 LB box. Kelly or Diane will invite OHS, I am sure. Thanks.

From: Jefferson, Gayle
Sent: Tuesday, June 27, 2017 5:14 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>; Lasher, Diane

<Lasher.Diane@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Glazier, Kelly <Glazier.Kelly@epa.gov>; kling.david@epa.gov

Subject: Re: Secure Communication for the Administrator

Who from ohs is included in these discussions?

David Kring's folks need to be included.

Gayle

Gayle L. Jefferson

Director

FMSD/OA/OARM

202-564-2030-main office

202-564-1630-direct

Ex. 6 - Personal Privacy cell

On Jun 27, 2017, at 5:11 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Spoke with the Deputy Chief of Staff , Kevin C, we will meet him @7:30 am on Thursday. In the Administrator's office. Invite is forthcoming . Thanks

Sent from my iPhone

On Jun 27, 2017, at 4:22 PM, Guilnard, Sebastien <Guilnard.Sebastien@epa.gov> wrote:

SaVera,

Thursday or Friday works for us. Thursday I have a possible meeting at 9am, and a second meeting at 11am. Free otherwise.

Let us know.

Thank you.

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 3:23 PM
To: Lasher, Diane <Lasher.Diane@epa.gov>; Guilnard, Sebastien <Guilmard.Sebastien@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

Hi Diane. Yes, I am hoping we can walk Friday early in the am. Are you here?

From: Lasher, Diane
Sent: Tuesday, June 27, 2017 1:16 PM
To: Guilnard, Sebastien <Guilmard.Sebastien@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>
Subject: RE: Secure Communication for the Administrator

When you walk I would like to be there.

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028

From: Guilnard, Sebastien

Sent: Tuesday, June 27, 2017 11:11 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Lasher, Diane
<Lasher.Diane@epa.gov>

Cc: bpathare <Pathare.Bhushan@epa.gov>; Praphanpoj, Pornthida
<praphanpoj.pornthida@epa.gov>

Subject: RE: Secure Communication for the Administrator

Ex. 5 - Deliberative Process

Thank you.

Sebastien

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:41 AM

To: Lasher, Diane <Lasher.Diane@epa.gov>

Cc: Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>

Subject: FW: Secure Communication for the Administrator

Hi Sebastien, Did you or Bushan have a chance to look at this request?

Thanks.

From: Lasher, Diane
Sent: Monday, June 26, 2017 1:58 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Secure Communication for the Administrator

SeVera,

I understand they are looking at the space behind the bathroom within the Administrator's office to install one of the attached booths. Do you know if either of these booths would fit and will the floor be able to handle the weight of the booth?

Diane

Diane K. Lasher

NSI Program Team Leader/SSO

US Environmental Protection Agency

Security Management Division

Personnel Security Branch

Office: 202-564-0059

Cell: Ex. 6 - Personal Privacy

Fax: 202-565-2028